

Minutes of the USOF Board of Directors' Meeting

1 April 2000

Oxford, Ohio

The meeting started at 3:10 p.m.

Officers present:

Charles Ferguson - President

Frank Kuhn - VP Administration

Mike Minium - VP Program Development

Liz Kotowski - VP Marketing and PR

Eric Bone - VP Competition

Linda Ferguson - Secretary

Michael Schneiderman – VP Club Services

Robin Shannonhouse, Executive Director (non-voting)

Board members present:

Alan Petit, Mid-Atlantic

Bill Cusworth, NW

Ken Lappin, MW (alt)

David Irving, SW

Gale Teschendorf, Heartland

Clare Durand, Pacific

Barbara Sleight, A/L

Nancy Koehler, A/L Competition

Robert Buraczynski, NE

Others present:

Bruce McAlister, BOD NW (alt), Steve Shannonhouse, Evan Custer, Clem McGrath, Eric Smith, Dan Stoll-Hadayia, Karen Dennis

(Attendees not on the sign-in roster may not be recorded as present)

1. **Call to Order:** The USOF Board of Directors Meeting was opened by President Charles Ferguson at 3:10 PM with a roll call.
2. **OPEN FORUM:**
 1. President, Chuck Ferguson introduced Steve Shannonhouse as the facilitator for the meeting and thanked OCIN for supporting the board meeting and for PRODUCING a high quality meet.
 2. Clare Durand informed the board that the Adventure Pass Local User fees are up for review by congress and may extend into more land use areas, directly impact USOF and orienteering, and this is not just a regional issue, but a national one. Members who feel strongly about this issue need to contact their congressmen.
 3. Linda Ferguson asked that members review the Trail O' Rules with comments returned to Bill Farrell.
 - D. Barb Sleight asked that the Executive Committee review the "USOF Long-range Growth Plan" and report once a year on progress.
 - E. Bruce McAlister addressed money transfers in reference to the long-range plan and asked that all expenditures made benefit USOF as a whole.
 - F. Eric Smith addressed the board in reference to CYNO A-Meet bid. Although it will be held on Mothers' Day, CYNO believes it is the best date available for their club, and one with fewest conflicts, Easter being another date in the same time frame.
 - G. Eric Smith, Rogaine Chair asked that the Board develop a proposal for sanctioning Rogaine Championships to avoid conflicts and possible cancellations. Chuck Ferguson asked that Eric Smith work with Gale Teschendorf on a proposal to the board.

1. Minutes:

It was moved and seconded that the minutes of the BOD meeting November 13, 1999 be approved as corrected:

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

iv. **Financial Report:** None

v. **OLD BUSINESS**

1. **USOF Investment Committee Report- Clem McGrath**
1. Written Report:

Summary of Activities in 2000

1. Final minor revisions to the draft version of the USOF Endowment Fund Corporate Charter and Bylaws were completed in late January, as per the recommendations of Cathy Yekenevicz.
2. In February, a brief "teaser" overview of the Fund and its objectives was published in ONA to inform the USOF membership of the impending formation of the Fund and invite feedback on potentially contentious or ambiguous sections of the Bylaws and Charter.
3. During the above "quiet period", Jack Williams, Francis Hogle, and Chuck Ferguson extended invitations to five USOF members to serve as the initial Board of Directors. Currently, four out of the five have accepted and the remaining individual is pending.
4. In March, Rob Wilkinson received the final draft version of the Bylaws and Charter in initiate the incorporation proceedings.
5. In late March, Cathy Yekenevicz, after conferring with Rob Wilkinson about common concerns/issues, began the potentially lengthy process of securing actual 501c3 status.

Remaining Short-term Issues and Activities

1. Earmark funding of at least \$300 for Rob Wilkinson to process the incorporation. This includes expenses for 2 public newspaper notices and the state's incorporation charges.
1. Confirmation and disclosure of the initial five-person Board of Directors.
2. Actual incorporation of the Fund.
3. Convening of a preliminary organizational meeting with the three incorporators and the Board of Directors.
4. Commencement of operations of the Fund
5. Successful completion of 501c3 process.

The Fund at a Glance

1. The Fund will maintain its own books and records, conduct its own meetings, and led by its own officers (the Board of Directors). While a separate legal entity, the Fund shall be very closely affiliated by USOF, and its officers appointed at the discretion of the USOF Board.

2. **The Fiscal Year:**

The Fund shall operate in accordance of a 1 July to 30 June fiscal year.

1. **The Board of Directors:**

The USOF Investment Committee is currently recruiting the initial slate of Directors. Pending their acceptance and USOF approval, they will commence their activities. Directors will serve five-year terms with no maximum limits on renewal. If, at the conclusion of their terms, should they (officers) decline or be denied renewal, the USOF Board shall duly appoint successor(s) to Fund officers.

1. **The Officers**

From the Fund's Board of Directors, three titled officers shall be selected by the USOF Board, and a fourth, the Investment Officer, shall be selected by the Board of Directors of the Fund.

President: will preside at meetings and conduct other customary duties

Secretary: will notify the Fund of pending meetings, record and present the minutes and conduct other customary duties.

Treasurer: will be responsible for the custodianship of the securities, assets, books and records, receipts and disbursements of the Fund and shall prepare, or have commissioned, financial statements at the conclusion of the Fund's fiscal year. These statements of financial position will be presented at the USOF convention and whenever else requested by the USOF Board.

Investments Officer: will serve as the primary contact with any professional investment advisors retained by the Fund. He or she will monitor the risk profile of the Fund's investments and remain aware of potentially damaging market conditions.

When the composition of the Board of Directors changes, the appropriate state agencies must be notified in writing.

1. **Fiduciary Duties**

The Fund is clearly accountable to USOF and charged with producing and returning to USOF an annual investment return of 4% of its corpus annually. The mechanism to attain this return remains at the complete discretion of the Board of Directors, and may entail some form of professional money management services in the future.

1. **Meetings**

The Fund's bylaws require a minimum of two annual meetings; one will ideally, but not necessarily occur in conjunction with the USOF annual convention.

In practice, the Board will probably confer much more regularly. The president or any three members of the Board, with ten-days notice, can call for the scheduling of additional meetings.

The Board may opt to utilize phone, e-mail and other forms of communication at their discretion but may only decide on matters of policy at actual meetings or by means of conference calls.

Three Board members constitute a forum.

7. **Incorporation**

The Fund will be incorporated in the State of Pennsylvania. John Williams, Francis Hogle and James McGrath will serve as the original incorporators. However, they are not officers of the

Fund and shall have no influence in its ongoing operations.

8. Location

The current address of the Fund is 433 West Market Street, West Chester, PA 19382. This location - the business office of incorporator John R. Williams – was selected to offer continuity during early stages of the Fund's operations. It is expected that once the Fund's Directors organized themselves, the office location may be changed at their discretion.

1. Discussion:

David Irving requested that the Endowment Fund be amended as follows:

1. The date (now printed as 1999) should be left empty in the paragraph beginning: IN WITNESS WHEREOF UNITED STATES ORIENTEERING FUND INCORPORATED has caused...
2. Article V, Section 2, be changed to read (changes in italics):

Each year The Fund will pay to USOF 4% of its corpus in the following manner: (1) the treasurer will ascertain the net asset value of The Fund as of 30 June; (2) he (she) will compute four equal installments (totaling 4% of the net asset value) truncated to the nearest dollar; (3) he will inform the Executive Director of USOF in writing (or by Email) of the amounts and timing of each installment by 1 September and (4) he will cause each installment to be paid to USOF at the beginning of each fiscal quarter of USOF's fiscal year. Liquidation of The Fund will require consent of its board and requires that all funds and assets of The Fund be turned over directly to USOF. Changes to this section require unanimous consent of The Fund's board.
1. The ballot of Endowment Fund officers will be presented to the USOF Board for approval.
 - B. **PROPOSAL:** (brought forward from later in the meeting for continuity)

Michael Schneiderman made a motion to: (1) approve the Declaration of Corporate Charter, as amended; (2) approve the bylaws; (3) authorize filing of the Declaration of Corporate C Charter and all other actions necessary to incorporate in Pennsylvania; (4) authorize filing of necessary documents with the Internal Revenue Service, with respect to 501(c) 3 determination; and (5) authorize technical changes, and additional documents, subject to approval of the President or his designee.

Second - Ken Lappin

VOTE: YES - UNANIMOUS

THE MOTION PASSED.

C. REPORT: JUNIOR TROPHY AWARD – Mike Minium

This item carried over until the next board meeting

1. REPORT: VENDORS NOTIFICATION OF INSURANCE/MEMBERSHIP CHANGE – Chuck Ferguson

All commercial vendors on the list were notified that they are not covered by USOF insurance through their membership. Additionally, Robin asked that Scarborough Orienteering be notified.

E. REPORT: INSURANCE AND AWARDS – Michael Schneiderman

In short, any official Orienteering activity, conducted by a club is covered by USOF liability insurance. In interpreting the insurance, Michael finds no conflict in awarding cash prizes and USOF insurance coverage, as it now stands. He was not successful in reaching the insurance representative, however, and will post a definitive answer on the Board Net.

Due to the prohibitive cost of medical insurance, USOF carries only liability insurance, which does not cover team members traveling abroad for medical problems. However, traveler's insurance is available commercially that will cover medical emergencies and may be subscribed to by the individual.

F. REPORT: ASSETS – Robin Shannonhouse

In answer to a question regarding distribution of assets designated for USOF Orienteering teams: Assets remaining from WOC 93 VWC 97 resulted in an increase to the operating fund of approximately \$60,000. Through the end of 1999, the board transferred approximately \$45,000 to other funds specifically to: the teams, program development, orienteering in schools, and map loans and grants; leaving approximately \$15,000 to be distributed in this budget under special projects. Of the \$60,000, \$14,300 went to the teams, as designated by the BOD.

G. REPORT: BUDGET POSTING – David Irving

The corrected budget has been posted to the USOF WEB site.

H. PROPOSAL: TO RECONSIDER CYNO BID FOR 2001 CHAMPIONSHIPS-David Irving

David Irving proposed that the BOD reconsider the CYNO BID for 2001 Championships

Second - Gale Teschendorf

DISCUSSION: Since submission of the original bid, CYNO has submitted justification for holding the event on Mothers' Day.

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

I. **PROPOSAL: BID FOR US CHAMPIONSHIPS BY CYNO – David Irving**

David Irving proposed that the USOF BOD accept the CYNO bid for the 2001 US Championships.

Second – Gale Teschendorf

DISCUSSION:

CYNO has presented cogent reasons for selecting Mother's Day as the best available date for the event: to avoid conflicts with other venues, to have the best weather, and to have the greatest number of club members available to host the event. Although the date, a traditional US holiday, is not optimal it is the best available. Although well publicized, no subsequent offers have been made for this venue. Mothers are invited

VOTE: YES - 14

NO - 1

ABSTAIN – 0

THE MOTION PASSED.

J. **REPORT: COST OF PROPOSED USOF AWARDS PROGRAM – Eric Bone**

Scarborough Orienteering has presented a bid of \$2,800 for one year of customized medals for USOF championships, including the North American Championship and top three teams for Interscholastics. To lower costs, and prevent wasting medals, non-customized medals was considered, at a cost of \$1992. The larger the number ordered, the more the discount and less expensive the medals. Two years of non-customized medals for all championship classes will cost of approximately \$3600.

Medals purchased in bulk for USOF would pass on significant savings to clubs over what they are paying on average for awards and may be a significant factor in encouraging clubs bidding on large championship events, and promoting Orienteering, where the cost of awards becomes prohibitive.

Eric Bone volunteered to serve as interim competition awards chair to manage the awards.

K. **PROPOSAL: BUDGET AMENDMENT FOR AWARDS FUNDING - Eric Bone**

Eric Bone proposed the board amend the budget to provide an additional \$2350 from the operating fund to the \$1500 already approved for awards, for purchase of USOF competition championship medals and North American Championships through the end of 2001.

Second – Robert Buraczynski

DISCUSSION: Price does not include engraving. Clubs may do engraving, or it may be possible for engraving or stickers to be offered at a later date. Medals are generic and those not awarded may easily be used for other events. Shipping, engraving, etc. would be at the expense of the clubs. This is a start up program with funding available from the current budget. Future funding will have to be considered to continue program. To continue funding, clubs may be asked to pay for medals in the future, but at a discounted price. Cost of medals was researched through the Internet. Bids for medals would be sought at end of 2001.

VOTE: YES – 14

NO – 1

ABSTAIN – 0

THE MOTION PASSED.

VI. **NEW BUSINESS**

1. **REPORT: NJROTC CADET EDUCATION – Chuck Ferguson**

Navy Junior ROTC (NJROTC) Cadet Education contacted Chuck for permission to use portions of the *USOF Orienteering Coaches Certification Manual, Level 1*, in their new *NJROTC Instructors Field Manual Guide*.

B. **PROPOSAL: USE OF USOF COACHES MANUAL IN NJROTC TEACHING GUIDE–Chuck Ferguson/ Mike Minium**

Chuck Ferguson entertained a motion to grant permission for NJROTC to use portions of the *USOF Coaches Manual, Level 1*, in the new *NJROTC Instructors Field Manual Guide*, under the guidance of the USOF VP of Program Development.

The motion was so proposed by Mike Minium

Second – Eric Bone

DISCUSSION: Approximately six pages of USOF material would be included in an instructor's manual used in NJROTC summer camp programs throughout the country. Providing this material would furnish students with correct Orienteering instruction, as opposed to current military methodology, as well as promote the Orienteering in USOF target groups (School Orienteering/JROTC). NJROTC will not have permission to reprint any other material and a written agreement will state that USOF material is used by permission of USOF and provide

contact information for USOF/USOF clubs. There are 500 NJROTC units in the US and will receive one manual.

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

C. REPORT: USOF CONVENTION ANNOUNCEMENTS – Chuck Ferguson

The USOF Convention **BOD** meeting will be held **1 August, from 3 PM-5: 30 PM.**

The **AGM** (Annual General Meeting) will be held **4 August, from 3PM-5PM**, followed immediately by the second BOD meeting.

Additionally, "**Meet the Candidates**" will take place **3 August, from 7-8:00 PM.** All BOD members are encouraged to be present.

DISCUSSION: There was a request to move the BOD/AGM meetings closer together to make it easier for BOD members to attend all meetings, without committing to the entire week. Conversely, having as many BOD members available to the membership during the entire convention benefits both the board and the organization.

D. REPORT: ROGAINE SANCTIONING –Gale Teschendorf

A proposal for Rogaine Sanctioning developed by Gale Teschendorf and Rogaine Chair, Eric Smith will be submitted to the Rogaine Committee, and with their approval submitted to the Rules Committee for approval. The proposal will then be submitted to the board, at it's next meeting.

E. REPORT: MEDALS AND AWARDS UPDATE – Liz Kotowski

Liz and Eric are discussing the possibility of having two award committees: Recognition Awards headed by Jon Nash and the Competition Awards Committee. Policy/Proposals to be available at the next meeting.

Remaining separate is the President's Award, awarded only by the USOF president and the Silva Award which is under the VP of Administration and voted on by the executive committee.

1. REPORT: ANNUAL FUND-RISING BREAKDOWN -Robin Shannonhouse

The breakdown according to contribution by category will be posted on the WEB page and in the Treasurer's Report

1. REPORT: ACTIVE USA.COM WEB SITE – Liz Kotowski

Active USA's Web site can be used for listing Orienteering events and registration for competition via Internet. Active USA has added Orienteering as a sport on their official website, providing USOF clubs the option of adding their events to Active USA's site. On-line credit card registration is also an option. There will be no charges incurred by USOF or the clubs for using their registration site, however, a registration fee will be charged to the credit-card holder.

If an agreement is reached with Active USA to represent USOF as their only on-line provider, a USOF logo icon will access USOF. This provides an opportunity for both USOF and Orienteering to become more visible and providing an opportunity for further promotion of Orienteering in the US.

Registration on-line will be provided up to ten-days prior to an event; it will then be sent to the event director in a database format.

DISCUSSION: As the clubs are not bound legally by a USOF agreement, it was requested that it be placed in writing that the clubs would not be bound by an agreement with ACTIVE USA and could contract for their own vendors. Monies collected and sent by check to the club. It would be at the desecration of each club to use the Active USA.com on-line registration. This provides another opportunity for USOF to provide a benefit to the clubs.

H. PROPOSAL: REFERING ACTIVE USA CONTRACT TO THE EXECUTIVE COMMITTEE – Liz Kotowski

Liz Kotowski moved that the BOD authorize the Executive Committee to explore and finalize a proposed agreement with Active USA.com regarding on-line registration and approve a contract.

Second – Eric Bone

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

I. PROPOSAL: TRAIL-O RESOLUTION – Frank Kuhn

Frank Kuhn made a motion that the USOF BOD adopt a resolution (below) to support Trail-O Championships at the World Orienteering Championships. The US representatives will carry this resolution to the IOF congress in August 2000.

"RESOLUTION OF SUPPORT OF TRAIL ORIENTEERING CHAMPIONSHIPS BY THE USOF BOARD OF DIRECTORS

Be it resolved that the General Assembly of the 2000 IOF Congress approves

Trail Orienteering World Championships starting in 2001 and every two years, thereafter.

On the first day of April 2000, the officers and directors of the United States Orienteering Federation (USOF) hereby endorse this resolution.

We, the members, wholeheartedly support the USOF Trail Orienteering Committee, the IOF Trail Orienteering Committee and the IOF Council in their efforts to solicit approval of this or a similarly worded resolution by the General Assembly of the IOF.

Whereas, Foot, Mountain Bike, Ski and Trail Orienteering are the four recognized IOF orienteering disciplines; Trail Orienteering will not stand on an equal basis as a discipline until it is authorized to have Trail Orienteering World Championships.

Whereas, not all IOF Federations actually practice, support and endorse all four disciplines for various reasons, USOF feels that the other IOF Federations should sanction Trail Orienteering Championships in order to allow those Federations who are interested in developing and promoting Trail Orienteering may do so on an equal basis with the three other disciplines.

FOR THE UNITED STATES ORIENTEERING FEDERATION

CHARLES FERGUSON

PRESIDENT"

Second – David Irving

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

J. PROPOSAL: USOF 2000 TRAIL ORIENTEERING CHAMPIONSHIPS –

Eric Bone

Eric Bone made a motion that GAOC be asked to consider holding the 2001 US Trail Orienteering Championship during the Georgia Navigator Cup, at F. D. Roosevelt State Park - Pine Mountain, Georgia in January 2001.

Second – Liz Kotowski

DISCUSSION: The Georgia Orienteering Club has already begun thinking about this possibility and is amenable at this time.

VOTE: YES – 11

NO – 0

ABSTAIN – 3

THE MOTION PASSED.

1. DISCUSSION: ANNUAL USOF YEARBOOK, AS PROPOSED BY J.J. COTE.

Consensus is very favorable to having a yearbook with results published annually. Suggestions were made that yearbook publication might interest ONA publisher, Donna Flugel or past-publishers, Sara Mae and Larry Berman. It might also be a computer product produced by the compilation editor. Michael Schneiderman and Nancy Koehler were asked to discuss these and other possibilities with J.J. Cote and present a report to the BOD.

L. REPORT: ELECTRONIC PUNCH COMMITTEE – Evan Custer

Evan Custer submitted a superb report, well worth reading (5 pages) and which is available on the USOF WEB page for downloading. For the sake of brevity, only the highlights of that report are recorded here.

Charge of the Committee:

At its 1999 fall meeting, the USOF Board of Directors inaugurated a fund raising campaign to solicit contributions for the purchase of electronic punching (EP) system. Since then, USOF has received approximately \$12,000 in donations dedicated to the purchase of EP equipment. USOF President, Chuck Ferguson, then established an ad hoc Electronic Punching Committee and charged it with making recommendations to the USOF Board as to which electronic punching equipment (including software and agreements) USOF should purchase, and second, to draft a policy for submission to the Board for loan of the equipment to our (USOF) clubs. Evan Custer (BAOC) was appointed chair of this committee, and Jim Baker (FWOC), Bill Cusworth (COC), Harvey Lape (DVOA), Jack Williams (DVOA), Sandy Fillebrown (DVOA) and Joe Scarborough (BAOC) were other members.

HIGHLIGHTS OF REPORT:

The primary advantage of EP is in the results area. EP eliminates tedious manual punch checking and elapsed time calculations, with results virtually instantaneous. ...It potentially could lead to less manpower required for the results and finish areas; no need for manned controls; and longer courses can be set in small areas because of the capability of designing convoluted courses that cross back and forth over each other.

The primary disadvantages of EP include the cost of the system (both the basic cost of renting or purchasing e-cards by the competitors), one or more lap top computers, a power source, increased time to enter data into the

computer before the start (probably reclaimed on the results end), knowledgeable people with technical expertise to operate the system...extra effort programming the units increased weight and bulk of carrying the units out into the woods and collecting them, the desirability to have punch stands and potential loss of expensive equipment by vandalism or theft.

There are two types of major competing EP systems; Emit made by Regnley in Norway and SportIdent (SI) made in Germany and marketed in Sweden. ...It seems to be the general consensus that SportIdent is the easier of the two systems for the competitor to use. ...Both systems have software that allows event organization, competitor data entry, and reporting of results and splits. The two systems are roughly comparable in price. SI seems to have become the preferred system in Sweden and Great Britain, and has been used at many major Orienteering events (1999 World Masters Orienteering Championships in Denmark, the O Ringen, and Highland 99 in Scotland. Emit is used in Norway and Finland and at most other IOF events. So far, three orienteering clubs in North America (BAOC, DVOA, and FWOA) have decided to purchase ...SportIdent equipment. **Because of the ease of use for the competitor, and the fact that BAOA, DVOA, and FWOA have already decided to purchase EP systems from SportIdent, the committee recommends that SportIdent equipment be purchased.**

The cost of the recommended system (breakdown in report) will be approximately \$14,735.87. The cost may increase depending on shipping costs and the dollar value at time of purchase. There will also be costs for miscellaneous equipment, such as sturdy packing containers, required for shipping the equipment around the country to the various clubs. There is also included the cost to 10 licenses for the software, which is purchased as a package, is 20% less than the regular list price.

The committee feels that EP money should be spent on equipment that is unique to electronic punching, and that other items...such as computer, printers and control stands, not be purchased out of USOF EP funds.

...In order to be able to replace equipment, provide for replacement batteries, pay for shipping charges and purchase additional equipment, it is necessary that USOF establish an EP equipment fund. We are recommending that the funding of this fund be made by charging a nominal amount to the clubs for rental.

SUMMARY: The EP Committee is excited about the prospect of introducing electronic punching on a more wide spread basis in North America. We feel that it is a proven technology, and is widely accepted by orienteers in Europe. Although there undoubtedly will be improvements in equipment in future years, we feel that the systems are mature enough at this time to warrant expenditure of money to purchase them. Therefore, we recommend that USOF Board of Directors authorize the purchase of 90 control units, 2 master control units, 300 e-cards, and miscellaneous supplies for an amount of \$13,000, plus an additional \$2000 for purchase of 10 software licenses which would be sold to individual clubs later. ...The Committee also recommends that USOF establish a permanent Electronic Punching Committee, a volunteer Punching Coordinator and an Electronic Punching Fund.

M. PROPOSAL: USOF POLICY - E-PUNCH FUND –Robin Shannonhouse

Robin Shannonhouse asked that a motion be made on her behalf to establish an E-Punch fund:

Purpose: The purpose of the E-Punch Fund is to provide funding for the development of and promotion of electronic punching capabilities in orienteering in the United States.

Administration: the VP of Club Services or his designate administers The E-Punch Fund. By approving the annual budget for the E-Punch Fund, the USOF Board of Directors empowers the fund administrator to authorize disbursement of monies from the E-Punch Fund up to the amount budgeted for that purpose. The fund administrator has the authority to approve expenses and enter into contracts for purchases and other disbursements from the E-Punch Fund. Disbursements from the E-Punch Fund may not at any time exceed the cash balance in the fund. The fund administrator is required to maintain appropriate records and produce budgets and financial statements regarding the annual E-Punch Fund activity.

Sources: Sources for support and revenue for the E-Punch Fund are:

1. Contributions to USOF designated for electronic punching purchases and programs.
 2. Undesignated contributions to USOF authorized by the USOF Board of Directors to be used for electronic punching purchases or programs.
 3. Transfers from the USOF Operating Fund authorized by the USOF Board of Directors to be used for electronic punching purchases and programs.
1. Fundraising activities on behalf of electronic punching.
Amended to include:
 5. Fees collected from rental of the equipment.

Uses: Monies in the E-Punch Fund may be disbursed as:

1. Purchase of electronic punching equipment and supplies.
2. Operating expenses of E-Punch programs within USOF.
3. Administrative costs related to the management of the monies in or expenses funded by the E-Punch Fund as budgeted and authorized by the fund administrator.

Dissolution: The E-Punch Fund may be dissolved by majority vote of the USOF Board of Directors. Monies remaining in the fund at dissolution must be disbursed or transferred in a manner consistent with the intention of their designation to the E-Punch Fund (2/200)

The Motion made by David Irving

Second- Eric Bone

Discussion: A friendly amendment was made and accepted to amend "Sources" to include as #5 "Fees collected from rental of the equipment."

VOTE: YES - UNANIMOUS

THE MOTION PASSED.

N. REPORT: E-PUNCH COORDINATOR – Chuck Ferguson

Evan Custer has volunteered to serve as the E-Punch coordinator for two years, to get the project off the ground.

1. PROPOSAL: APPROVAL OF E-PUNCH COMMITTEE AND CHAIR – David Irving

David Irving made a motion to establish the E-Punch Committee under the office of the Club Services with Evan Custer as committee chair.

Second – Eric Bone

VOTE: YES – UNANIMOUS

(Resounding applause!)

THE MOTION PASSED.

1. PROPOSAL: EXPENDITURES THROUGH THE E-PUNCH FUND – Michael Schneiderman

Michael Schneiderman moved that the USOF BOD authorize the VP of Club Services to approve expenditures by the E-Punch Committee, through the E-Punch policy.

Second – Mike Minium

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

1. DISCUSSION: ELECTRONIC BOARD BUSINESS– Chuck Ferguson

Postponed

R. DISCUSSION: ELECTRONIC E-MAIL VOTING – Chuck Ferguson

Postponed

S. REPORT: COACHING CERTIFICATION CHAIR – Eric Bone

Eric Bone announced that Bob Turbyfill agreed to serve as Coaching Certification Chair. *(More applause)*

T. PROPOSAL: APPROVAL OF COACHING CERTIFICATION CHAIR –

Eric Bone

Eric Bone asked the BOD to approve the appointment of Bob Turbyfill as Coaching Certification Chair.

Second – Liz Kotowski

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

U. DISCUSSION: BOD NOMINATIONS – Frank Kuhn

The convention and elections are around the corner and commitments by candidates need to be finalized by early May for inclusion in ONA.

Frank needs a volunteer to take over the nominations committee.

Other openings that need to be filled include Chairs for the Club Support Committee, the Long-range Planning Committee, Mountain Bike Orienteering Committee, Orienteering in Schools, and Youth Committee.

Was a position ever established for the position of USOF Historian?

V. PROPOSAL: APPROVAL OF USOF's IOF COUNCIL MEMBER - Chuck Ferguson/Frank Kuhn

Chuck Ferguson entertained a motion to nominate Bruce Wolfe as USOF's IOF Council member.

Frank Kuhn so moved

Second – Linda Ferguson

VOTE: YES – 13

NO – 0

ABSTAIN –1

THE MOTION PASSED.

W. PROPOSAL: APPROVAL of IOF DELEGATES – Chuck Ferguson

Chuck Ferguson entertained a motion to name as delegates to IOF Congress, Frank Kuhn and Bruce McAlister with the EC to approve a 3rd member.

It was so moved by David Irving.

Second – Barb Sleight

VOTE: YES – UNANIMOUS

THE MOTION PASSED.

X. REPORT: NATIONAL ORIENTEERING DAY UPDATE – Liz Kotowski

Liz reports that 40 events are planned for that day. Brunton will be the primary sponsor, supplying, posters, banners and other give-away items. All information is provided on the Club NET. A special thanks goes to Debbie Newell and Rick Hood.

Y. REPORT: CLUB SURVEY – Michael Schneiderman

Michael will prepare a report to the BOD and arrange for publication in ONA. The clubs provided excellent response and primarily are looking to USOF to provide expertise, not management for club affairs. More to come.

Z. THANK YOU TO BILL CUSWORTH –Chuck Ferguson

The USOF BOD thanks Bill Cusworth for providing the USOF rankings in an efficient and timely manner. (A terrific job, well done, Bill!!!!) Thank you was followed by resounding applause!

VIII. ADJOURNMENT:

The meeting was adjourned at 6:45 PM.

1. CARRY-OVER:

1. Proposal to adjust terms of Expiration of USOF Officers
2. Proposal to Change for Profit Business Membership Status
3. Approval of IOF Delegates by AGM
4. E-mail Business
5. E-mail voting
6. Rogaine Sanctioning
7. Club Survey Report
8. Junior Trophy Award
9. Annual USOF Results Yearbook
10. Approval of Endowment Fund officers
11. Recognition Awards Committee and Competition Awards Committee

X. NEXT USOF BOD MEETING:

The next meeting will be held during the USOF Convention at Lake Tahoe, on **1 August, from 3 PM-5: 30 PM**, place TBA.

Respectfully submitted,

Linda Ferguson

Secretary

Board of Directors

United States Orienteering Federation

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