

**Minutes of the USOF Board of Directors Meeting**

**September 20, 2002**

**Berlin, Vermont**

**I Call to order.** President Charles Ferguson called the meeting to order at 6:40 pm.

**Officers Present:**

Charles Ferguson, President

Frank Kuhn, VP Administration

Mike Minimum, VP Program Development

Eric Bone, VP Competition

Sherry Litasi, VP Marketing and Public Relations

Michael Schneiderman, Secretary

Robin Shannonhouse, Executive Director (non-voting)

**Board Members Present:**

Bill Cusworth, Northwest

Clare Durand, Pacific

John Fairley, Southeast

David Irving, Southwest (alternate)

Nancy Koehler, At Large—Competition

Dick Neuburger, Heartland (alternate)

Alan Petit, Mid-Atlantic

Joanne Sankus, Northeast (alternate)

Karen Rogers, Midwest (alternate)

Walter Siegenthaler, At Large

**II Open Forum**

**A. Frank Kuhn** described the national Trail-O championships in Wyoming, as part of the Wyoming 1000-day event. He thanked David Irving and Karen Dennis for organizing a challenging event on short notice.

**B. Bruce McAlister** had announced in April that he may have a proposal for the next board meeting for a new method for funding the Team. Although a system of automatic funding was considered, the team prefers a voluntary system, possibly a voluntary check-off on dues statements for the team. Bruce also noted that last weekend saw the first U.S. Rogaine championship event since the board officially created a championship for rogaines.

**C. Chris Cassone**, who is producing a new orienteering promotional video, announced his plans for the video and thanked USOF for its support for the project.

**D. Sherry Litasi**, who is retiring as the vice-president for marketing and public relations, reported on National Orienteering Day results. This year saw a significant increase over last year, with 62 events in 30 states. Sherry noted that some consideration is being given to switching NOD to the fall. This question will be discussed at the annual general meeting.

**III Approval of April 27, 2002 Minutes**

Mike Minium moved, and Frank Kuhn seconded a motion to approve the April 27, 2002 minutes. The motion was approved by unanimous voice vote.

**IV Financial Report**

The financial report was distributed with the materials for the board meeting. A copy is attached to these minutes.

**V-1 Budget Transfer for Orienteering Video**

Sherry Litasi moved, and Eric Bone seconded the following motion:

The 2002 budget item for production of a new orienteering promotional video is increased from \$5000 to \$8000.

The motion was approved:

YES—15, NO—0.

#### V-2 Reprinting "O & Map Games for Teachers"

Mike Minium reported that the supply of "O & Map Games for Teachers" is running low, and that there is steady demand for it. The time for a reprint is approaching. David Irving moved, and Walter Siegenthaler seconded the following motion

The Vice President for Program development is authorized to contract for reprinting "O & Map Games for Teachers," without changes in text but with such changes in printing method as he determines to be proper and cost-effective, with the cost for reprinting to be drawn from the Orienteering in Schools Fund.

The motion was approved:

YES—15, NO—0.

#### V-3 Credentials Committee for the Annual General Meeting

Frank Kuhn moved, and Eric Bone seconded the following motion:

The following USOF members are appointed to serve as the credentials committee for the annual general meeting on September 21, 2002: Alan Petit, Betsy Hawes and Linda Ferguson.

The motion was approved:

YES—14, NO—0 (one board member temporarily absent).

#### V-4 Recently Sanctioned Events

Eric Bone announced that the following two events have been sanctioned by the Sanctioning Committee: (1) Up North club night-O on August 11, 2003, and (2) West Point A-meet on April 12-13, 2003. No board action is required.

#### V-5 Award of Championships

Eric Bone moved, and Frank Kuhn seconded the following motion:

The Up North club night-O event on August 11, 2003, previously sanctioned by the Sanctioning Committee, is hereby designated the 2003 Night-O championship event.

The motion was approved:

YES—15, NO—0.

Eric Bone moved, and Sherry Litasi seconded the following motion:

The Cambridge Sports Union ski-O events on February 15-16, 2003, previously sanctioned by the Ski-O Committee, are hereby designated the 2003 Ski-O Championships Long Course and Short Course events.

The motion was approved:

YES—15, NO—0.

#### V-6(a) Interscholastic Rule Changes

(a) **Eligibility.** The proposal would specify the proof required to be eligible to participate on the same Interscholastic team. Frank Kuhn moved, and Eric Bone seconded, the following motion:

Rule 5.12(a) is amended to read as follows:

(a) Members must attend or be directly affiliated with the same private or public school. Teams entered to compete in the U.S. Interscholastic Championships should be bona fide and have prepared as a team for the competition. The formation of ad hoc teams to temporarily meet the requirements of these rules is prohibited.

(1) To prove that the students attend the same school, they must each be able to show school ID for the same school or, if the school does not issue ID's, a letter from the principal stating that the students attend school on the same school campus.

(2) If the students are on the same MS/9<sup>th</sup> team, it may be composed of high school 9<sup>th</sup> graders with middle school 6-8 graders if the two schools share the same campus and they produce school ID's, if the school issues ID's, plus a letter from a school administrator stating that the students are enrolled in the respective schools, and both schools share the same campus.

(3) If home-schooled, a student is eligible if he/she participates regularly in orienteering activities with a school that he/she is eligible to attend, provided he/she produces a letter from a school administrator stating that the student is eligible to attend the school, and that the student regularly participate in that school's orienteering program.

David Irving moved, and Bill Cusworth seconded, a motion to amend the main motion by substituting the following amendment to Rule 5.12:

(a) Members must attend or be directly affiliated (as defined below) with the same private or public school.

...

(f) "Directly affiliated," for purposes of establishing interscholastic eligibility, is defined as training with and competing for a team that meets all USOF eligibility criteria as described in this section (i.e. 5.12), and, in addition, to be considered eligible under this proviso, they must meet one of the following criteria:

- (1) They must be home schooled, or
- (2) The school they regularly attend does not have an eligible team.

Proof of affiliation is to be provided upon request and may include proof of prior competition as a team member, training logs, or a letter from a school official.

The motion to amend the main motion failed:

YES—1, NO—14.

The main motion, as originally proposed, was approved:

YES—14, NO—0, ABSTAIN—1.

**(b) New Classes.** The current rule provides for three interscholastic individual championships, by age without separate classes for male and female. For the purpose of dividing each of the three interscholastic individual classes into male and female classes, Frank Kuhn moved, and Walter Siegenthaler seconded, the following motion:

Rule 5.12 is amended to read as follows:

United States Interscholastic Championships will have the three team competitions: Varsity, Junior Varsity and Middle School and individual champions in the following categories: High School Varsity Male (HSV-M), High School Varsity Female (HSV-F), High School Junior Varsity Male (HSJV-M), High School Junior Varsity Female (HSJV-F), Middle School Male (MS-M), Middle School Female (MS-F).

The motion was approved:

YES—15, NO—0.

**(c) Conforming Changes to Other Interscholastic Rules.** To conform other rules to the changes in interscholastic rules adopted at this meeting, Frank Kuhn moved, and Eric Bone seconded, the following motion:

(1) Rule 4.5.3 is amended to read:

The following classes will be added for interscholastic competition:

(a) Individual Championships

- (1) High School Varsity Male (HSV-M) on the green course.
- (2) High School Varsity Female (HSV-F) on the brown course.
- (3) High School Junior Varsity Male (HSJV-M) on the orange course (see note 1).
- (4) High School Junior Varsity Female (HSJV-F) on the orange course (see note 1).
- (5) Middle School Male (MS-M) on the yellow course (see note 2).
- (6) Middle School Female (MS-F) on the yellow course (see note 2).

Note 1: Separate courses may be designed for HSJV-M and HSJV-F, however they should be of similar length and difficulty.

Note 2: Separate courses may be designed for MS-M and MS-F, however they should be of similar length and difficulty.

(b) Team Championships shall be gender neutral.

- (1) High School Varsity Team may be any combination of competitors from HSV-M and/or HSV-F.
- (2) High School Junior Varsity Team may be any combination of competitors from HSJV-M and/or HSJV-F.
- (3) Middle School Team may be any combination of competitors from MS-M and/or MS-F.

(2) The Rules Committee is authorized to make amendments to the Rules to conform to the amendments adopted at this meeting.

The motion was approved:

YES—12, NO—1, ABSTAIN—2.

**V-7 Ski-O Rule Changes**

The Ski-O Committee proposes to add F-16, M-16, F55+ and M55+ classes to the standard classes. Eric Bone moved, and Mike Minium seconded, the following motion:

Section D, paragraph 4.1 of the Ski-O rules is amended to read as follows:

Course	Sprint	Long	Classes
White	1-5-3 k	2-3 km	F-White, M-White
Orange	3-5 km	4-6 km	F-16, F-18, F40+, F55+, F-Orange, M-Orange
Red	5-7 km	7-9 km	F19+, M-16, M-18, M40+, M55+, M-Red
Blue	7-12 km	10-20 km	M19+

Paragraph 4.4 of the Ski-O rules is amended to read:

In a U.S. ski-orienteeing championship event the championship classes shall be limited to: F-16, F-18, F19+, F40+, F55+, M-16, M-18, M19+, M40+, M55+.

The motion was approved:

YES—15, NO—0.

**V-8 Proposal for New Life Membership Procedure**

The executive director presented a proposal to permit payment for life memberships to be made in installments. The board took no action. However, the board expressed the sense of the board that executive director is authorized under existing procedures to accommodate reasonable payment schedules in individual cases. David Irving was asked to prepare a proposal for a general procedure for consideration by the board at a future meeting.

**V-9 2003 Convention**

Chuck Ferguson announced that the executive committee approved the bid of the Up North club to host the 2003 convention, August 11-14, 2003. No board action is required.

**V-10 Thanks to Retiring Board Members**

Chuck Ferguson and the board thanked Sherry Litasi, Barb Sleight and Gale Teschendorf for their service on the board.

**V-11 Next Meeting**

The next meetings of the board will be (1) a brief meeting following the annual general meeting on September 21, 2002, and (2) a regular meeting of the board on November 2, 2002 at the U.S. Individual Orienteering Championships, hosted by the Quantico club.

**VI Adjournment**

By unanimous vote, the meeting adjourned at 8:28 pm.

## USOF Fund Balances 12/31/01 Through 09/15/02

### Comp Awards Fund

Beg. Balance, CAF 1,750.00  
 Transfers, ->CAF 2,200.00  
 Competitive Awards -3,711.49  
 TOTAL Comp Awards Fund 238.51

### Endowment Fund

Endowments 1,000.00  
 Life Membership Dues 2,430.00  
 Endowment Transfer -14,630.85

Beg. Balance, EnF 11,741.63

TOTAL Endowment Fund 540.78

### **E-Punching Fund**

Beg. Balance, EPF 2,190.02

E-Punch rental fees 1,493.01

E-Punch Shipping -263.08

EP Equipment purchased -528.23

TOTAL E-Punching Fund 2,891.72

### **Insurance Fund**

Insurance Fees from Clubs 22,209.50

Beg. Balance, InsFund 9,929.67

TOTAL Insurance Fund 32,139.17

### **Investment Account**

Beg. Balance, InvAcct 38,879.15

Transfers, IA-> -38,879.15

TOTAL Investment Account 0.00

### **Jr. Team Fund**

Beg. Balance, JTF 3,251.39

Transfers, ->JTF 2,000.00

Contributions, JTF 760.00

Training, JTF -350.00

Travel, JTF -6,157.27

Fundraising, JTF 1,194.20

TOTAL Jr. Team Fund 698.32

### **Map Grant Fund**

Beg. Balance, MGF 7,925.00

Contributions, MGF 100.00

TOTAL Map Grant Fund 8,025.00

### **Map Loan Fund**

Map Loan -7,200.00

Beg. Balance, MLF 42,510.00

TOTAL Map Loan Fund 35,310.00

### **O' in Schools Fund**

Beg. Balance, OSF 22,478.96

Books - Redistribution 1,568.50

Programs, OSF -519.25

TOTAL O' in Schools Fund 23,528.21

### **Operating Fund**

Beg. Balance, OF 55,214.21  
VP Marketing & Committees:ONA -16,630.62  
Transfers, ->OF -4,200.00  
Club Dues 5,284.50  
Contributions, OF 270.00  
Membership Dues 19,150.00  
Postage -896.18  
VP Marketing & Committees:Web... -824.70  
Sanctioning Fees 7,436.50  
Telephone -282.84  
Supplies-Other -609.73  
Bank Charges -16.00  
Dues & Charter -1,500.00  
VP Administration & Committees -79.70  
VP Program & Committees -616.69  
Transfers, OF-> -2,200.00  
VP Marketing & Committees:Video -1,500.00  
Office Support -7,200.00  
Interest Income 798.61  
TOTAL Operating Fund 51,597.36

### **Program Dev Fund**

Beg. Balance, PDF 1,616.89  
Program Income, PDF 297.67  
Contributions, PDF 100.00  
Programs, PDF -350.00  
TOTAL Program Dev Fund 1,664.56

### **Ski-O Team Fund**

Beg. Balance, SkiTF 1,100.73  
Transfers, ->Ski TF 1,100.00  
Travel, Ski TF 1,089.59  
Contributions, Ski TF 3,060.00  
TOTAL Ski-O Team Fund 6,350.32

### **Sponsor & Mkt Fund**

Beg. Balance, SponMkt Fund 1,783.59  
TOTAL Sponsor & Mkt Fund 1,783.59

### **Team Fund**

Beg. Balance, TF 1,904.99  
Transfers, ->TF 1,100.00  
Contributions, TF 675.00  
Travel, TF -861.00

TOTAL Team Fund 2,818.99

**OVERALL TOTAL** 167,586.53

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