

Agenda: BOD Meeting 26 August 2005

Bend, Oregon

Start Time: 7:45 PM

- I. Call to order & Secretary takes roll
- II. Open Forum (5 minutes to any member to address Board)
- III. Approval of Minutes
- IV. Financial Report
- V. Approval of Credentials Committee (Frank) and appointment of Certifiers of Minutes if volunteers are known
- VI. Information Items
 - a. Congratulations to Junior Team for outstanding JWOC
 - b. Congratulations to Senior Team
 - c. Congratulations to Trail O Team
 - d. Mike Schuh has been nominated to the IOF IT Committee
- VII. Action Items
 - a. JWOC Selection Rules proposal (Clare)
 - b. LROC/RMOC bid for 2006 Individual & Night O Champs (Clare)
 - i. Wed, 12 Jul, US Night O Champs (new map "Happy Jack")
 - ii. Sat/Sun, 15-16 Jul 06, US Classic Champ
 - c. US Team/FLO bid for WRE 25/26 Feb 06 at Ocala National Forest, Paisley, Florida
 - d. NEOC bid for 2006 Intercollegiates
 - e. Standing Rules Proposal (Frank)
 - f. Replacement of VP Marketing for the remaining term (1yr)
- VIII. Discussion Items
 - a. International Issues as immigration/visitors— who should handle?
 - b. Financial Working Group Proposals
- IX. Next BOD meeting immediately follows AGM on 27 August
- X. Adjournment

Bend, Oregon
Start Time: 7:45 PM

I. Call to order & Secretary takes roll

The meeting was called to order at 8:00pm.

Officers:

President: Chuck Ferguson - present

Administration VP: Frank Kuhn - present

Competition VP: Clare Durand - present

Program Development VP: Mike Minium - present

Club Services VP: Gary Kraght - present

Marketing and Public Relations VP: - vacant

Secretary: Robert Buraczynski – not present

Executive Director: Robin Shannonhouse – not present

Regional Representatives (Alternates):

Heartland:

MidAtlantic: Jim Eagleton - present

Midwest:

Northeast: Susan Hawkes-Teeter (alt) - present

Northwest Bill Cusworth (Bruce McAlister) - present

Pacific: Syd Reader – present (came late)

Southeast: Linda Ferguson - present

Southwest: Ralph Courtney (alt) - present

Members At Large:

Peter Snell - present

Walter Siegenthaler - present

Sandy Fillebrown - present

Competition – Randy Hall – Present (came late)

II. Open Forum (5 minutes to any member to address Board)

· Philip Kollas wanted to do altitude sickness testing. He was not present but Chuck explained the idea. There were no objections to his doing this and Chuck will relay this to him.

· Clare Durand brought up the fact that ORCA did not seek permission from the Sanctioning Committee to use the inset part of the map at a different scale. When a club changes their plans for a sanctioned event, it should go back to the sanctioning committee. Clare will ask Ellis Eberlin to talk to the course consultants so that when things change in the future it gets taken back to sanctioning.

· Susan Hawkes-Teeter brought up the issue of water on courses. There are guidelines for sanctioned events but at multi-day events when there may be some non-sanctioned events as well, those events aren't bound by those guidelines. It would be good for clubs to advertise carefully whether or not there is water on the course at all events.

III. Approval of Minutes

A motion was made to approve the minutes; it passed 12-0-0.

IV. Financial Report

Robin was not present so Chuck summarized. The current budget is \$180,000. Four items make up 84% of the budget: insurance, operating budget (includes ONA), maps (loans and grants) and O in schools. He would like the FWG to look at where USOF spends its money.

V. Approval of Credentials Committee (Frank) and appointment of Certifiers of Minutes if volunteers are known

There was a motion to approve Linda Ferguson, Betsey Hawes and Joan Roos as the credentials committee for the AGM; the motion passed 12-0-0.

Walter Seigenthaler and Ardis Dull were appointed Certifiers of the Minutes.

It was noted that we don't have minutes from last year.

VI. Information Items

a. Congratulations to Junior Team for outstanding JWOC

The following resolution was passed 12-0-0: Be it resolved that the BOD congratulates the Junior Team for outstanding performances at JWOC and thanks the adults who accompanied them.

b. Congratulations to Senior Team

The following resolution was passed 12-0-0: Be it resolved that the BOD congratulates the Senior Team on their outstanding performances at WOC.

c. Congratulations to Trail O Team and Competitors at the World Masters Orienteering Championships

The following resolutions were all passed 12-0-0:

Be it resolved that the BOD congratulates the Trail-O team for their performance at the World Trail-O Championships.

Be it resolved that the BOD congratulates David Irving for his silver medal at the World Trail-O Championships.

Be it resolved that the BOD congratulates Pavlina Brautigam for her silver medal at the World Masters Orienteering Championships in Edmonton Canada, 2005.

d. Mike Schuh has been nominated to the IOF IT Committee

VII. Action Items

a. JWOC Selection Rules proposal (Clare)

Clare proposed to change rule 52.2.7.e, to change the minimum team size in the JWOC selection rules from "relay team plus one" to "relay team". Alexei, one of the team coaches, is in favor of not even having to send a full relay team if not enough people meet the qualifying level. Current selection criteria are that the JWOC team will consist of the top ranked competitors up to the maximum allowed as long as they are at or above the qualifying level as determined by the junior team coaches. If not enough competitors meet this level, the current rules state that the selection would go to the next highest ranked competitors until enough were chosen to make a "relay team plus one".

The motion passed 9-1-2.

b. LROC/RMOC bid for 2006 Individual & Night O Champs (Clare)

i. Wed, 12 Jul, US Night O Champs (new map "Happy Jack")

ii. Sat/Sun, 15-16 Jul 06, US Classic Champ

The motion to approve these bids passed: 12-0-0.

c. US Team/FLO bid for WRE 25/26 Feb 06 at Ocala National Forest, Paisley, Florida

A motion was made to approve the WRE bid, that they will be charged the championship sanctioning fee (rule 20.2.c) for the WRE day; and that USOF will pay the WRE/IOF sanctioning fee. The motion passed 12-0-0.

ACTION ITEM: codify this rule so that all clubs will pay the championship sanctioning fee for WRE days and USOF pays the WRE/IOF sanctioning fee. Note that the intention is for the club to pay the higher sanctioning fees for the "day" and not just the WRE classes.

Clare moved that the executive committee be authorized to approve any additional WRE bids for the 2006 year since USOF is allowed 3, this is the only one and they have to be made by October. Gary made an amendment that the executive committee be authorized to approve all WRE bids in the

future. Mike made an amendment that the executive committee be authorized to approve all WRE bids in the future when the board can not meet in a timely manner. Mike's amendment passed 8-2-4; Gary's amendment as amended by Mike passed 10-1-3; and Clare's amendment as amended by Gary's amended amendment passed 11-0-3. Thus, the Executive Committee may now rule on any WRE bids that come up if the board can not act on them in a timely fashion.

d. NEOC bid for 2006 Intercollegiates

There were some issues regarding sanctioning fees for this event; specifically whether or not NEOC would have to pay additional sanctioning fees for the relay it proposed as a sanctioned event that would count towards the Intercollegiate scoring process. Clare moved that we accept the bid but with no waiver of fees for the relay. Randy made an amendment that we accept the waiver of the fees. Randy's amendment passed 13-1-0. The motion that we accept the bid with the waiver of additional sanctioning fees for the relay passed 14-0-0.

e. Standing Rules Proposal (Frank)

Frank proposed his standing rules. (See attached.)

Clare amended Frank's standing rules bullet #3 to specifically exclude Silva Award voting so it's not made public. The amendment was not seconded.

Gary made an amendment that we strike the 3rd item. The amendment was passed 10-0-4.

Frank's proposal as amended passed 12-0-2. The Standing Rules Book now contains the following three items:

- The BOD will appoint the Executive Director for the following year at the organizational BOD meeting held immediately after the yearly AGM.
- The BOD will vote to approve new Endowment Fund Board members at the BOD meeting when the President proposes them.
- The Executive Director will tally the Silva Award votes by the Executive Committee and report the result to the Marketing and Awards Chairperson.

d. Replacement of VP Marketing for the remaining term (1yr)

Steve Hughes has resigned and needs to be replaced.

VIII. Discussion Items

a. International Issues as immigration/visitors—who should handle?

It would be beneficial if we could find someone who has expertise in this area. If anyone knows someone they should forward their name to Chuck Ferguson.

b. Financial Working Group Proposals

The FWG is not meeting anymore and it was originally intended as a short time group. Gary filled us in on the status of our insurance coverage:

- Current service is unsatisfactory
- Working with two new brokers who have experience with NGB's and know about orienteering
- Negotiations are in a preliminary stage
- A new possible model is possible whereby USOF has a policy to cover USOF and USOF-sanctioned events and then clubs could purchase insurance individually at a negotiated rate
- We would like our coverage to include coverage for training camps
- Both brokers feel they can get policies that cover all volunteers not just club members
- Should consider coverage for Sexual Harassment and Directors and Officers (D&O).
- Unlikely that policies will be based on membership; more likely be rated on event participants, event "starts" and number of events.
- Brokers are experienced with land use managers.
- Gary has asked for quotes and expects to get several in the next month.

IX. Next BOD meeting immediately follows AGM on 27 August

X. Adjournment

Meeting was adjourned at 10:00pm.

Proposed change for the JWOC selection rules (passed).

Proposed change to rule 52.2.7.e: Change the minimum team size in the JWOC selection rules from "relay team plus one" to "relay team"; to be effective for the 2006 selections. (this has already been announced as the plan pending Board approval).

Rationale: Originally we took the language "relay team plus one" from the rules used by the Senior Team. But differences in the way JWOC works mean it is not so necessary for the Juniors. At JWOC every competitor gets to run in every race. If you don't have enough members for a relay team, you are allowed to make pick-up teams with other countries. So it is not necessary to have an alternate available. In the event of illness or injury, even though the US may not have an official relay team, the Juniors would still be able to participate in the relay event.

We still plan to select more than the minimum if Juniors meet the 75 point ranking standard. This only affects how many Juniors below that standard we might select. The selections committee does not think it is reasonable to reach below the qualifying standard on the off-chance that we would need an alternate relay runner.

Submitted by Clare Durand, USOF VP Competition

Proposal for items in the USOF Standing Rules Book (passed with the third item deleted).

As you will recall, the Secretary Position Description calls for the Secretary to maintain a USOF STANDING RULES BOOK.

The items placed in the Book are approved by the Board. They are generally recurring items that the Secretary needs to remind the Board, Executive Director, President, etc., of an action required.

To get the Book started, I would recommend the Board approve the following items:

SUBJECT	WHEN ACTION REQUIRED
Appointment of the Executive Director for the coming year.	Organizational Board Meeting following the AGM.
Approval of new Endowment Fund Board Members by the USOF Board as required by the Endowment Fund Bylaws.	Board Meeting at which the the President proposes a new candidate.
On subjects brought before the Executive Committee outside of regular Board Meetings the Executive Director will tally the votes and announce the results to the Board for recording in the Minutes.	All voting done between Board Meetings.
For Silva Award voting the Executive Director will tally the votes of the Executive Committee and report the results to the Marketing Awards Chairperson.	Yearly Silva Award Voting.

Hopefully the above will eliminate any protracted discussions at the Board Meeting and I can just give any clarifications where necessary.

Frank

Attached is a bid from LROC and RMO for the 2006 Individual and Night-O Championships.

Issues that the sanctioning committee noted in regards to this bid:
1) Not all positions were filled - sanctioning felt this was ok based on the clubs' track record - setters for the Championship events were identified.

2) Conflicts with JWOC and WMOC - although specifically the individual champs dates do not overlay this. Club was also trying to avoid a conflict with WOC.

Chuck, please add this to the upcoming Board agenda.

Clare

“A” Event Application and 2006 US Classic and Night Championships Bid

Club: LROC/RMOC

Event: Rocky Mountain 1000 Day

Bid Events: US Classic Championships and US Night Championships

Proposed Dates: July 6 thru July 16, 2006 (includes several non-sanctioned races)

Location: Laramie, WY and Buena Vista, CO

Permission to use race sites: All the Laramie races will be under an existing, multi-year permit from the National Forest Service; permission will need to be obtained from the BLM and National Forest for the Buena Vista races (same basic area as is being used for this summer’ s Colorado 5 Day)

Competition Format: various formats (see schedule below)

Meet Director: Mikell Platt

Course Setter: US Night Championships (if approved)—Mikell Platt, US Classic Championships (if approved)—Steve Willman

Course Vetter: TBD

Registrar: TBD

Map Coordinator: Mikell Platt

Applicant: Mikell Platt

Club Position: Event Director

Applicant’ s signature_____

Date: May 5, 2005

Many of the details for this event are obviously only in rough form, and we do not intend to address most of them until *after* we have held the “Showdown At The Lake George Corral” multi-day event this summer. However, because of the absence of any bids at all for the 2006 US Night and Classic Championships we feel it is to the Federation’ s advantage to receive this bid at the earliest possible moment (which is obviously now) for consideration and as well to get this proposed event on the calendar for the benefit of all individuals, groups, and clubs who seek to plan ahead as far as possible. Please refer to the schedule below (at end) to see how the entire 1000 Day is being envisioned. I will of course be more than happy to try to answer whatever questions that might arise out of this sanctioning request and bid. This is intended to be a complete package of races, and in the event we’ re not awarded the US Classic Championships, we may decide to have the 1000 Day some other year; in the event another club wishes to host, and bids for the US Night Championships, we would be quite willing to stand aside on that. - Mikell Platt

Map Plans For USOF Class A Event

For the non-championship “A” days, we will be using a mix of existing and enlarged/revised maps, with the exact maps TBD later.

Map name: Buena Vista

For this event this map will be: Partly existing, partly new (the mapper will be adding additional area this summer and fall)

Scale: 1:15,000 Contour interval: 5m Size: 12+ km2

Date of most recent field check: Fall, 2005

Name of principle mapper: Steve Willman

Name of drafter (if different):

General description of mapped area: open and sparse coniferous forest covering a spur/gully terrain with extensive rock, contour, and mining detail with an average trail network, rolling to hilly

When will the map be complete: Fall 2005

For existing and revised maps, what events has this map been used for before: 2005 "A" event

For existing and revised maps, year the area was originally mapped: 2004

The mapped area is owned by: US Forest Service and BLM

Competition maps will be offset printed: Yes

All competitors will use the same map sheet for competition: Yes (we may have 1:10000 maps for certain classes)

Prepared by: Mikell Platt, Meet Director, May 5, 2005

Map name: Happy Jack

For this event this map will be: Partly existing, partly new (the mapper will be adding additional area this summer and fall)

Scale: 1:15,000 Contour interval: 5m Size: 10+ km2

Date of most recent field check: Fall, 2005

Name of principle mapper: Mikell Platt

Name of drafter (if different):

General description of mapped area: open coniferous forest covering mixed, hilly terrain forms of metamorphosed granite with varying rock and contour detail with a good trail network

When will the map be complete: Fall 2005

For existing and revised maps, what events has this map been used for before: 2004 "A" event

For existing and revised maps, year the area was originally mapped: 2004

The mapped area is owned by: US Forest Service

Competition maps will be offset printed: Yes

All competitors will use the same map sheet for competition: Yes

Prepared by: Mikell Platt, Meet Director, May 5, 2005

Safety Plan

We will have a first aid kit at the Finish to deal with most minor injuries. Any medical professionals attending the meet will be identified in case their expertise is needed in more serious cases. For emergency situations, we will use cell phones to call for help in the event time is crucial and we can not conduct our own evacuation of any injured persons. A description of any existing hazards and/or dangers will be published in the event notes.

Schedule for 2006 Rocky Mountain 1000 Day

Thursday, July 6—Sprint event (non-sanctioned), Laramie, probable map: Gates of ATM Hell

Friday, July 7—The Stampede (non-sanctioned), Laramie, map: Plutonic Pleasures

Saturday, July 8—The Prologue/Chase (non-sanctioned), Laramie, Jubal E. Spring & Diamond Bay

Sunday, July 9— “A” event day, classic distance (sanctioning request), Laramie, map: Twin Boulders (with additional area mapped)

Monday, July 10—Crystal relay (non-sanctioned), Laramie, map: TBD, but probably an entirely new map

Tuesday, July 11— “A” event day, classic distance (sanctioning request), Laramie, map: TBD, but probably Pelican Bay (with new area added on)

Wednesday, July 12—US Night Championships (proposed and bid for), Laramie, map: Happy Jack, with new area added on

Thursday, July 13—rest day and travel

Friday, July 14— “A” event day, middle distance (sanctioning request), Buena Vista, map: TBD (but likely Manitou Lake)

Saturday, July 15—US Classic Championships, Day 1 (proposed and bid for), Buena Vista, map: Buena Vista map

Sunday, July 16—US Classic Championships, Day 2 (as above)

Attached is a bid by the US Team and FLO for a WRE at an event next February. It's been noted by sanctioning that IOF level events are supposed to have Board approval. At the moment this is the only WRE bid I have for next year. USOF is allocated up to three WRE's with applications typically due to the IOF in late September.

I'd like the following items added to the agenda for the next Board meeting:

- 1) The US Team/FLO Bid
- 2) A Proposal to allow the executive committee to rule on any additional WRE bids that might come up in September.

Clare

APPLICATION FOR USOF "A" MEET SANCTIONING

CLUB NAME ----- FLORIDA ORIENTEERING

EVENT NAME FLORIDA US TEAM FUNDRAISER

BID EVENT _____

PROPOSED DATES LISTED IN ORDER OF PREFERENCE:

(1) FEBRUARY 25&26,2006 (2) none (3) _____

LOCATION : **OCALA NATIONAL FOREST**, PAISLEY, FL, 40 MILES NW OF ORLANDO, FL

PERMISSION TO USE MEET SITE: Please attach a copy of your landowner permission to use this location on the dates requested.

LATER: FLO OBTAINS AN ANNUAL PERMIT AT THE BEGINNING OF EACH CALENDAR YEAR, WITH SPECIFIC DATES APPROVED ON AN ITEM BY ITEM BASIS BY THE LOCAL ADMINISISTRATIVE DISTRICT. THE RELATIONSHIP IS GOOD,

ORIENTEERING HAS BEEN UNIFORMLY SUPPORTED BY RANGER IN CHARGE HISTORICALLY, INCLUDING PRIOR A-MEET, AND WE SEE NO BARRIERS TO THESE DATES AT THIS TIME. NOTIFICATION BY FLO OF THE STATUS OF NEGOTIATIONS WILL IMMEDIATELY BE COMMUNICATED TO SANCTIONING.

COMPETITION FORMAT: Saturday: MF-21+: IOF Middle Distance, WRE.

All other courses: Shortened classic distance, 75% of USOF guidelines.

Sunday: MF-21+: IOF Long Distance.

All other courses: Classic distance.

Interval starts. 2-Day combined awards. Additional WRE awards.

Provide name /e.mail /phone/address for each person:

MEET DIRECTORS: Derek Bohn

Vladimir Gusiaticnikov

COURSE SETTERS: Day 1: US Team, TBD

Day 2: Vladimir Gusiaticnikov

COURSE VETTERS: Day 1: IOF Event Advisor, TBD

Day 2: US Team, TBD

REGISTRAR: Donna & Steve Fluegel

MAP COORDINATOR: Vladimir Gusiaticnikov

Bob Putnam

APPLICANT: Bob Putnam

Applicant's Club Position -----: V.P. Technical

Applicant's Signature **Bob Putnam**

Date of this Sanctioning Request May 23, 2005

Corrected June 20, 2005

MAP PLANS FOR A USOF CLASS "A" MEET

(To be completed by the Mapping Coordinator for this event.)

Provide the name of the map and map location for each day/competition:

Day 1 and Day 2: Combine portions of Woodpecker Hill, Woodpecker West and Shockley Ranch into two new configurations not used before. All are part of Ocala National Forest, near Altoona, FL, 40 miles NW of Orlando.

Day 1 map coverage will differ from Day 2

For each map provide the following information. (copy page as necessary)

Map Name: **Woodpecker Hill**

For this event, this map will be: existing -or- **(XX) new revision** -or- brand new

Scale: **1:10000** contour interval: **2.5 m** size: **6 km²**

DATE of most recent FIELD CHECK: **2006**

Name of PRINCIPAL MAPPER (field checker): **Malcolm Adams**

Name of DRAFTER (if different):

General description of mapped area: Open, dry, Scrub Oak/Sand Pine uplands, low relief.

For new & revised maps, WHEN will the map be complete: **January 2006**

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event?:

Regular FLO local events once per year. The Woodpeckers have been embargoed since January 2005. Shockley Ranch now embargoed following 5/7/05 event.

For existing & revised maps, YEAR area was ORIGINALLY MAPPED: **2000**

The Mapped Area is OWNED BY: **Ocala National Forest**

COMPETITION MAPS will be Offset Printed: **No**

If No, how will maps be printed: **Epson Stylus C86 inkjet**, at least 1440 dpi and 1440 lpi resolution, Epson DURABrite® pigment ink (water resistant), Epson photo-quality, matte coated paper.

All competitors will use the same map sheet for competition: **YES**

If No, what differences:

Prepared by Bob Putnam

Position with club or event V.P. Technical

Date prepared June 20, 2005

Map Name: **TBD** (combination of Woodpecker West, Shockley Ranch, Woodpecker Hill)

For this event, this map will be: **(XX) existing** -or- new revision -or- brand new

Scale: **1:15000** contour interval: **2.5 m** size: **19 km²**

DATE of most recent FIELD CHECK: **2003**

Name of PRINCIPAL MAPPER (field checker): **Malcolm Adams**

Name of DRAFTER (if different):

General description of mapped area: Open, dry, Scrub Oak/Sand Pine uplands, low relief.

For new & revised maps, WHEN will the map be complete: **January 2006**

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event?:

Regular FLO local events once per year. The Woodpeckers have been embargoed since January 2005. Shockley Ranch now embargoed following 5/7/05 event.

For existing & revised maps, YEAR area was ORIGINALLY MAPPED: **2003**

The Mapped Area is OWNED BY: **Ocala National Forest**

COMPETITION MAPS will be Offset Printed: **YES**

If No, how will maps be printed:

All competitors will use the same map sheet for competition: **NO**

If No, what differences: Maps will be cut to size appropriate for the course.

Prepared by Bob Putnam

Position with club or event V.P. Technical

Date prepared June 20, 2005

SAFETY PLAN FOR A USOF CLASS "A" MEET

This plan is typically attached to all FLO Permits at ONF.

FLORIDA ORIENTEERING SEARCH AND RESCUE PLAN

Event Coordinator's responsibilities in a search

1. Maintain a list of phone numbers of search resources (Park Ranger, Sheriff's Office, etc.)
2. Verify a search is necessary.
3. Supervise (or designate another to supervise) the conduct of the initial THREE stages of the search.
4. Establish a search base at the Start (or Finish, or Registration area) and remain there until relieved by authorized search personnel.
5. Conduct initial interviews with all available competitors (and others in the area) to establish Point Last Seen and Last Known Position.
6. Recruit experienced orienteers for Hasty Search. Establish ground rules for signaling: a) Three long whistle blasts at one to two minute intervals to signal for help; b) 5 to 10 short blasts of car horn at 1 to 2 minute intervals to signal searchers to return to base.

Determine the Need for a Search

1. Check control card stubs and start list to monitor any 'overdue' competitors.
2. Compare registration of vehicles/license numbers to verify that subjects have not simply left without checking in at finish.
3. Identify, to the extent possible, who is lost, with descriptions, and interview attendees for acquaintances who may know the subjects habits/abilities/whereabouts.

Stage I - Prepare for Search

1. Notify authorities that a search may be necessary and inform them of steps being taken.
2. Identify, as much as possible, the subject(s) age, physical condition, shoe size and type, clothing and equipment carried. Brief searchers with this information and record for future use.
3. Protect scent articles. DO NOT TOUCH or relocate possible scent articles, wait for search dog handler to collect them in the event dogs are used.
4. Estimate distance traveled and prepare a perimeter map identifying bordering roadways and rights of way.

5. Initiate confinement. Place observers on roadways and trails the subject is likely to cross. Instruct them to take care not to destroy possible sign such as footprints.

Stage II - Hasty Search

1. Assign teams of two to walk or jog the lost person(s) course in opposite directions.
2. Instruct teams to pause frequently looking ahead, back and side to side while using voice or single whistle blasts.
3. Establish a time for searchers to return to the search base.

Stage III - Notification and Transfer of Search to Responsible Agency

1. Notify Authorities that a search is required.
2. Transfer information regarding the subject to the individual responsible for coordinating the search.
3. Support the search as required by the responsible authorities.

Board Members,

Attached is the sanctioning application from NEOC for the 2006 Intercollegiate Championships. Below is Randy Hall's message approving sanctioning and noting the issues that came up in sanctioning committee.

Chuck, please add this bid to the agenda for the upcoming Board meeting.

Thanks,
Clare

----- Forwarded Message

From: Randy Hall

Date: Tue, 16 Aug 2005 07:43:47 -0400

For: 5
Against: 2
Abstain: 0

Note that the Intercollegiate bid needs to approved by the board, and will possibly be on the agenda for the meeting in August.

Issues came up regarding sanctioning fees for the relay, and the rulefulness of the proposed scoring.

* The decision was that sanctioning fees would be paid for each day, not each race (in essence, the relay is free). This is a waiver, and is similar to the way the SLOC IC was treated. However, the Board needs to look at this going forward as part of the discussion on fees, and it is possible (tho I presume unlikely) that the Board may trump this decision.

>>> So, unless this decision is trumped by the board or someone
>>> else, I'd like to assume sanctioning of the bid as submitted
>>> allows a waiver on the proposed relay. Hope I'm not muddling
>>> the issue further :-)
>

- >
- > Ok by me. When it gets to the Board, I'll make sure they know what was
- > discussed in committee. At least we can get discussion going on how this
- > should happen in the future. It would be best if the board made any changes
- > in regards to sanctioning fees in conjunction with the other fee structure
- > changes happening this year.

Regarding proposed scoring, there was some discussion as to whether the proposed scoring was allowed by the rules. I don't think that was entirely clear, but we (basically) voted to allow a waiver if it was not. The following was the proposed scoring and what we approved. Again, since this is a championship, it is possible this will be trumped by the Board, but this prospect also seems unlikely. The following is our understanding of the proposed scoring -- Liz, if this is incorrect, please notify Clare before the Board meeting. It was suggested that the meet notes be clear about the scoring system.

- > Individual awards will be based on the combined time of the short and
- > classic races.
- > The intercollegiate and club team awards are based on the combination of the
- > teams' best three times for the short and classic races plus the total time
- > of the relay race.

There was a lot of discussion. I think this is an accurate summary of the complexities. If not, please get any corrections out before the Board meeting, assuming this will be on the agenda.

Good luck with your event.

A response from Liz to some of Randy's questions.

----- Forwarded Message
From: "Liz Kotowski"
Date: Tue, 16 Aug 2005 09:39:42 -0400

Thank you to everyone who reviewed our proposal. NEOC is pleased that this event has been approved by the Sanctioning Committee. The scoring procedure outlined in this message is the one we plan to use. It is the same as the method used for the 2005 ICs in St. Louis and affects only the team results.

We also appreciate the committee's support for waiving separate sanctioning fees for the sprint relay (pending BOD approval). As I believe Randy mentioned in earlier correspondence, we have broken down the first day, traditionally used for a classic race, into two shorter races to add interest to the ICs. This was done successfully at the 2005 ICs.

One change from our earlier proposal: Paul Pearson (who has responsibilities as map manager for an large Scout-O next spring) will be passing on the responsibility of map manager for the A-meet to J-J Cote. We are fortunate to have J-J on our team.

Looking forward to our assignment of a course consultant and to receiving final BOD approval of the ICs bid.

Regards,

Liz Kotowski

APPLICATION FOR USOF "A" MEET SANCTIONING

CLUB NAME New England Orienteering Club (NEOC)

EVENT NAME NEOC Spring Rock Festival

BID EVENT 2006 US Intercollegiate Orienteering Championships

PROPOSED DATES LISTED IN ORDER OF PREFERENCE:

(1) April 8-9, 2006 (2) -- (3) --

LOCATION: Wells State Park, Sturbridge, Massachusetts -- 45 miles NE of Hartford; 58 miles SW of Boston -- located near the junction of I-90 (MassPike), I-84, and Rt. 20.

PERMISSION TO USE MEET SITE: Attached

COMPETITION FORMAT: Standard A-meet classes with special categories for Varsity men (Red), Varsity women (Green), JV men (Orange) and JV women (Orange).

Sport-Ident e-punching on all courses.

Saturday morning (4/8): Short course competition with interval starts

Saturday afternoon (4/8): Sprint relay (3 legs) with mass start. This will be an informal event except for teams competing for intercollegiate team trophies.

Sunday morning (4/9): Classic distance competition with interval starts

Individual awards (including individual intercollegiate awards) will be based on combined times from the short course and classic distance races.

Intercollegiate teams must include three to five college students from the same school or the same club. Intercollegiate and club team awards will be based on each team's top three times each day (short course and classic race) combined with the team's total time on the relay.

MEET DIRECTOR: Liz Kotowski

COURSE SETTER 1: Short and classic courses: Charlie DeWeese

COURSE SETTER 2: Relay: Tim Parson

COURSE VETTER: Michael Hughes

MEET REGISTRAR: Ed Kotowski

MAP COORDINATOR: Paul Pearson

E-PUNCH COORDINATOR: Dennis Struble

This will be NEOC's first event using e-punching. Sandy Fillebrown (DVOA) and Valerie Meyer (QOC) will be our consultants for the event. They have agreed to provide hands-on training to Dennis Struble, Liz Kotowski, and other key A-meet personnel at the November DVOA event. In addition, Sandy will assist on site throughout the event at Wells State Park.

APPLICANT: Caroline Fleming

Applicant's Club Position

NEOC Club President

Applicant's Signature

Date of this Sanctioning Request

July 15, 2005

MAP PLANS FOR A USOF CLASS "A" MEET

Provide the name of the map and map location for each day/competition:

All days: Wells State Park, Sturbridge, MA

Map Name: Wells State Park

For this event, this map will be: brand new existing new revision

Comments: The original map of this area encompassed 4.5 km². It was produced in January 1985 at a scale of 1:15000 and was used for the Troll Cup A-meet in May 1985. The map was last used for an orienteering event 15 years ago. The new map covers a much larger area. It was produced from a new base map by Ivar Helgesen, using 2002 aerial photographs.

Scale: 1:15000 & 1:10000; 1:5000 relay map Contour interval: 5 m Size: 9.1 km²

DATE of most recent FIELD CHECK: April 2005

Name of PRINCIPAL MAPPER (field checker): Tatyana Svistun

Name of SECONDARY MAPPER: Nadia Popova

Name of DRAFTER: Tatyana Svistun, drafted in OCAD 8

General description of mapped area: New England glacial topography with significant rock features, including boulders and cliffs of all sizes. The forest is largely runnable, with a mix of softwoods and hardwoods. The map includes several marshes, a large linear pond at the southeast edge of the map, and few clearings. The trail network ranges from light to dense. Additional features include stone walls, a powerline, park roads (paved and dirt) and the state park campground.

For new & revised maps:

WHEN will the map be complete? The map is essentially complete (final OCAD file was sent to NEOC in June 2005). As course setters and vetter become acquainted with the area, additional refinements will be made to ensure accuracy.

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event? First time this map has been used.

For existing & revised maps:

YEAR area was ORIGINALLY MAPPED Wells State Park was originally mapped in 1985. See information on page 2 of this application for more detail.

The Mapped Area is OWNED BY: The Commonwealth of Massachusetts owns most of the property on the map. However, the properties of numerous abutting landholders were also mapped, with their permission.

COMPETITION MAPS will be Offset Printed: YES NO

If No, how will maps be printed: To be determined. Sprint relay maps will be printed on full-color laser printers from digital files at Office Max. Primary maps will either be offset or printed on full-color laser printers at Office Max.

All competitors will use the same map sheet for competition: YES NO

If No, what differences: Sprint relay maps at 1:5000 will be used for all competitors. For our primary maps we anticipate using 1:15,000 maps for Blue and Red courses and 1:10,000 maps for all other courses.

Map information prepared by: Paul Pearson

Position with club or event: NEOC Board of Directors, NEOC Mapping Committee Member

Date prepared: April 14, 2005

SAFETY PLAN FOR A USOF CLASS "A" MEET

SEARCH/RESCUE: Two-way radios and cell phones will be available on site to ensure speedy communication in case of an emergency. In addition, the park headquarters has a land-line phone that can be used. Advanced search and rescue services will be available from Central Massachusetts Search and Rescue, through liaison with the Massachusetts State Police in Sturbridge.

MEDICAL: A qualified physician or medically trained specialist will be available on-site throughout the event. That person will be located at a visible designated spot near the Registration or Finish area.

The medical tent will have a first aid kit containing, at a minimum, the following supplies: aspirin, Tylenol, sterile cleansers, various bandages, swabs, ACE wraps, tape, gloves, topical antibiotic, oral Benadryl (antihistimine), cold packs, ice in cooler, and tweezers. Additional supplies that the medical director has access to and is licensed to use include fiberglass splinting material, Albuterol asthma inhaler, epinephrine syringe, 3 large IV fluids, 3 large-bore IV catheters, limited suture material, Lidocaine (local anesthetic), 3 small-gauge syringes.

At least one month in advance the medical director will work with the park staff and local authorities to identify and ensure that local emergency services can be summoned expeditiously. The director will provide local authorities with the event schedule and directions to each day's start and finish areas to facilitate their arrival if needed. If it is an option, the medical director will arrange for an automated defibrillator device to be available at the event site.

The standard emergency protocol for events at Wells State Park is for the park staff to contact the State Police in Sturbridge. The State Police will then send out an ambulance or other EMT services. The State Police will determine whether to bring in a team from Central Massachusetts Search and Rescue.

The regional barracks of the Massachusetts State Police is 3.5 miles from the event site. Harrington Memorial Hospital, 100

South Street, Southbridge, MA is 7 miles from the event site.

The medical director will also identify the nearest urgent care services and make available preprinted directions for competitors in the event that any competitor wishes to receive additional non-emergency care.

The above information was prepared by Jeffrey Schapiro, MD, who will serve as the event's medical director. Dr. Schapiro is an emergency room physician and long-time orienteer who has directed many events for NEOC.

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