

Minutes USOF BOD Meeting 18 August 2006

(Pre AGM meeting)

Buena Vista, Colorado

Start Time: 12:45 PM

I. Call to order & Secretary takes roll

The meeting was called to order at 12:42 by President Chuck Ferguson.

Officers:

President: Chuck Ferguson - present

Administration VP: Frank Kuhn -present

Competition VP: Clare Durand – not present

Program Development VP: Mike Minium - present

Club Services VP: Gary Kraght - present

Marketing and Public Relations VP: Donna Fluegel - present

Secretary: Sandy Fillebrown - present

Executive Director: Robin Shannonhouse - present

Regional Representatives (Alternates):

Heartland: Ian Harding, (Gale Teschendorf) – Gale Teschendorf present (late)

MidAtlantic: Jim Eagleton (Ralph Tolbert) – Jim Eagleton present (late)

Midwest: Karen Rogers (Stevan Vaughan) – not present

Northeast: Joanne Sankus (Susan Hawkes-Teeter) – Sue Hawkes-Teeter present (late)

Northwest: Bill Cusworth (Bruce McAlister) – not present

Pacific: Syd Reader (David Irving) – not present

Southeast: Linda Ferguson (John Fairley) – Linda Ferguson present

Southwest: Robert Paddock (Ralph Courtney) – not present

Members At Large:

Peter Snell – not present

Walter Siegenthaler - present

Stephanie Martineau - present

Competition – Randy Hall – not present

II. Open Forum (5 minutes to any member to address the Board)

Motion by Frank Kuhn to thank the four people retiring from the board: Donna Fluegel, Bill Cusworth, Bruce McAlister, Peter Snell.

8-0-0 passed

III. Approval of Minutes

Motion to approve the minutes: 8-0-0 passed

IV. Financial Report (if any)

Robin distributed a year to date financial report. Gary Kraght reported that insurance premiums will most likely go up for next year; part of the increase will most likely be related to an improvement in customer service and the board will have to decide how much that's worth. An official thank you was extended to Gary Kraght for all the work he has done on the insurance issue.

V. Informational Items

- a. The Board resolved that Hillary and Samantha Saeger are to be congratulated for making the Sprint Finals of the 2006 WOC.

Motion to approve: 8-0-0 passed

- b. The Board resolved that Pavlina Brautigam is to be congratulated for her gold medal at the 2006 WMOC.

Motion to approve: 8-0-0 passed

- c. 2006 Fundraising Campaign (Stephanie Martineau): We currently have some momentum going, continuing the success of the 2005 fund drive. The theme for this year will be focus on youth and the formal announcement of the fund drive will be in the next issue of ONA. There needs to be a commitment by the board to attract and maintain youth in orienteering, shown by a financial donation to the fund drive. In the final ONA issue for 2006, Stephanie plans to announce the progress being made on the fund drive and so asked board members to step up. She would like to be able to report 100% participation by board members. She is also working on a poster to use for publicity.

- d. USOC requires background checks for those dealing with youth—we are an affiliate sport and we need to find out what is required and what we want to do anyway. It is not clear who needs the background checks – just the junior team coaches or more? There is a BSA program that is required for anyone working with youth and Chuck will look into using their program. USOF would probably want to foot the bill for anyone requiring a background check because of an official USOF position.

ACTION ITEM: Chuck will contact Bob Turbyfill as the coaching committee chair to pursue what we should do. We need to announce that we will be doing this. Chuck will gather information and bring it to the November meeting.

- e. APOC 06 is in Hong Kong in December.

- f. Convention 2007 plans are well underway by RMOc and there will be a presentation at the AGM.
- g. RMOc will most likely bid for some of the US Championships that are currently not awarded for 2007 in conjunction with their convention. It was pointed out that there are many US championship events that are currently not awarded and a motion was made that the executive committee be given authority to approve any US Championship bids that come in for 2007 instead of waiting for the next board meeting.

Motion to approve: 11-0-0 passed

- h. Frank Kuhn proposed the credentials committee of Linda Furgeson, Ardis Dull, Peg Davis.

Motion to approve: 11-0-0 passed

VI. Action Items:

- a. BAOc 2007 Ski O Championship request (bid attached)

Motion to approve: 11-0-0 passed

- b. 2007 Classic Championship by QOC at Prince William Forest Park, Triangle, VA, requests 3-4 November 2007 as new dates. (request attached)

Motion to approve: 11-0-0 passed

- c. Backwoods O Club, US Team fundraiser, Umstead State Park, Raleigh, NC, 2-4 March 2007 requests that one of the days be a WRE event. (request attached)

Motion to approve: 11-0-0 passed

ACTION ITEM: Clare needs to submit the WRE request

- d. CNYO bid for the 2008 North American O Champs (bid attached). This was the only bid received before the deadline.

Motion to approve CNYO's bid on either of the dates 26-28 Sept. 2008 or 19-21 Sept. 2008: 11-0-0 passed

- e. There was a motion to approve adding an F/M 75+ category to the official USOF age categories. After some debate this was dropped and a new motion was made. The new motion was to direct the Rules Committee to add the age classes F75+,

M75+, F80+, M80+, F85+, M85+, F90+ and M90+ to the age group categories to be used in A events starting in 2007. These age groups would all run on Brown. There was some discussion that perhaps a new shorter Brown might be required in the future.

Motion to approve: 10-1-0 passed

- f. There was a motion to approve the Land Use Statement as an official USOF Policy. This policy is identical to what has been posted on the USOF website with one exception – added the phrase “after three months of a growing season”. Some small editorial changes were made (“land we orienteer on” was changed to “land we use for orienteering” and “areas we orienteer in” was changed to “where we orienteer”). There was some discussion about when the policy would apply (just USOF sanctioned events or all club events?) and whether it should be a requirement or just a suggested policy. It was decided that the title of the document should be “USOF Land Use Policy” and that Gary should add a first sentence to the effect that the policy is required for all USOF sanctioned events and strongly recommended for clubs to use for all events.

Motion approve the amended policy: 11-0-0 passed

(Amended policy attached.)

VII. Discussion Items

- a. Follow up to Junior Initiative-where are we? Budget next meeting. Item postponed to post-AGM meeting.
- b. Teleconferencing board meetings? We need to think about this.
- c. Formal training at A-meets query. Item postponed to post-AGM meeting

VIII. Reminder of four very important Vacant Positions: Item postponed to post-AGM meeting.

1. Nominating Chair
2. Youth (Program VP)
3. Sponsorship Director/Dir. Of Media Relations
4. Endowment Fund Marketing Director

- IX. Next BOD Meeting (BAOC, DVOA?) – Agenda item postponed to post AGM meeting.

There was a request from the floor that RMOC's bid for the convention be approved before the AGM.

Motion to approve RMOC's bid for the convention: 11-0-0 passed.

- X. Adjournment

Motion to adjourn: 11-0-0 passed. The meeting adjourned at 1:54pm.

Agenda: BOD Meeting 18 August 2006

Buena Vista, Colorado

Start Time: 12:45 PM

- XI. Call to order & Secretary takes roll
- XII. Open Forum (5 minutes to any member to address the Board)
- XIII. Approval of Minutes
- XIV. Financial Report (if any)
- XV. Informational Items
 - a. Congratulations to Hillary and Samantha Saeger for making the Spring Finals
 - b. 2006 Fundraising Campaign (Stephanie)
 - c. USOC requires background checks for those dealing with youth—we are an affiliate sport.
 - d. APOC 06 is in Hong Kong in December.
 - e. Convention 2007 Plans are well underway. Presentation at AGM.
- XVI. Action Items:
 - a. BAOC 2007 Ski O Championship request
 - b. 2007 Classic Championship by QOC at Prince William Forest Park, Triangle, VA, requests 2-4 November 2007 as date
 - c. Backwoods O Club, WRE event/US Team fundraiser, Umstead State Park, Raleigh, NC, 2-4 March 2007
 - d. CNYO 2008 North American O Champs (only bid received before deadline)
 - e. Approve F/M 75+ category to be added by rules committee (allows championship category)
 - f. Approve Land Use Statement (please read in advance)

g. Approval of the Credentials Committee for the AGM

XVII. Discussion Items (Please read ahead of time)

a. Follow up to Junior Initiative-where are we? Budget next meeting.

b. Teleconferencing board meetings?

c. Formal training at A-meets query (Gary)

XVIII. Reminder of four very important Vacant Positions:

1. Nominating Chair

2. Youth (Program VP)

3. Sponsorship Director/Dir. Of Media Relations

4. Endowment Fund Marketing Director

XIX. Next BOD Meeting (BAOC, DVOA?)

XX. Adjournment

Attachments to the Minutes of the 8/18/06 first Board meeting

USOF Fund Balances

12/31/05 Through 8/10/06

12/31/05-

Category Description 8/10/06

College Dev Fund

Beg. Balance, CDF	1,265.20
Contributions, CDF	100.00
Travel Grant, CDF	-250.00
Transfers, ->CDF	4,000.00
Travel, WUOC Team	-3,518.80
Fundraising, CDF	500.00

TOTAL College Dev Fund 2,096.40

Comp Awards Fund

Beg. Balance, CAF	2,790.33
Transfers, ->CAF	2,000.00
Competitive Awards	-3,652.55
Comp Awards shipping to clubs	-25.75

TOTAL Comp Awards Fund	1,112.03
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Endowment Fund

Beg. Balance, EnF	400.78
Contributions, EnF	1,150.00
Endowment Transfer	-1,450.00
Life Membership Dues	1,200.00

TOTAL Endowment Fund	1,300.78
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E-Punching Fund

Beg. Balance, EPF	4,763.35
E-Punch rental fees	2,930.19
EP Equipment purchased	-4,255.33
E-Punch Shipping	-307.90

TOTAL E-Punching Fund	3,130.31
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Insurance Fund

Beg. Balance, InsFund	76,430.67
Insurance Fees from Clubs	21,940.50
Insurance Premiums	-18,787.00

TOTAL Insurance Fund	79,584.17
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Jr. Team Fund

Beg. Balance, JTF	886.45
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Contributions, JTF	1,210.00
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Fundraising, JTF	1,415.00
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Transfers, ->JTF	5,000.00
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Travel, JTF	-7,260.00
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TOTAL Jr. Team Fund	1,251.45
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Map Grant Fund

Beg. Balance, MGF	4,805.00
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Map Grants	-1,000.00
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TOTAL Map Grant Fund	3,805.00
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Map Loan Fund

Beg. Balance, MLF	37,849.00
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Map Loans Repaid	4,300.00
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Contributions, MLF	50.00
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TOTAL Map Loan Fund	42,199.00
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O' in Schools Fund

Beg. Balance, OSF	24,444.73
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Books - Redistribution	2,016.00
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Transfers, OSF->	-1,000.00
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TOTAL O' in Schools Fund	25,460.73
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Operating Fund

Beg. Balance, OF	61,441.26
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Office Support	-7,200.00
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VP Marketing & Committees:ONA	-18,213.02
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Postage	-714.17
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Contributions, OF	790.00
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Club Dues	11,977.87
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Membership Dues	19,082.00
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Endowment Proceeds	2,252.00
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Telephone	-267.64
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VP Marketing & Committees:Website	-422.95
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Sanctioning Fees	10,358.75
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Transfers, OF->	-13,000.00
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Dues & Charter	-2,085.00
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VP Competition & Committees:WR...	-490.00
VP Club Services & Committees	-159.91
Travel, Ski TF	4,250.00
Supplies	-1,093.17
VP Marketing & Committees:Mark...	-101.88
VP Administration & Committees-...	-58.37
Interest Income	4,142.55
TOTAL Operating Fund	70,488.32
Program Dev Fund	
Beg. Balance, PDF	5,680.46
Contributions, PDF	50.00
TOTAL Program Dev Fund	5,730.46
Ski-O Team Fund	
Beg. Balance, SkiTF	6,789.90
Contributions, Ski TF	800.77
TOTAL Ski-O Team Fund	7,590.67

Sponsor & Mkt Fund

Beg. Balance, SponMkt Fund 8,516.10

TOTAL Sponsor & Mkt Fund 8,516.10

Team Fund

Beg. Balance, TF 9,408.84

Contributions, TF 377.00

Travel, TF -5,979.35

Fundraising, TF 4,824.86

Fundraising Expenses, FLO Event -2,383.98

Transfers, ->TF 3,000.00

TOTAL Team Fund 9,247.37

Trail-O Team Fund

Beg. Balance, TrTF 210.00

Contributions, TrTF 200.00

Travel Grant, TrTF -390.00

TOTAL Trail-O Team Fund 20.00

OVERALL TOTAL

261,532.79

Bid for 2007 US Ski-Orienteering Championships

For the record, here is Larry Berman's Ski-O committee approval and recommendation of the BAOC Bid.

----- Original Message -----

Subject: 2007 Ski-O Champs

Date: Tue, 9 May 2006 14:45:06 -0400

From: Larry & Sara Mae Berman

To: smittyo

Dear Clare

We have received only one bid for the 2007 Ski-O Championships. It is from BAOC, and is an outstanding bid. In addition, I am pleased to have a credible bid from somewhere else than the northeast.

So I strongly recommend that the BOD approve BAOC's bid.

Larry Berman

Chair, USOF Ski-O Committee

Board,

Attached is the QOC request for date change for the 2007 US Individual Champs. This will be an agenda item at the Colorado meeting.

Clare

----- Original Message -----

QOC would like to change the dates for the us champs from Oct 12-14, 2007, to Nov 2-4, 2007. Below is the justification from the meet director.

Please have votes and comments in by Sunday June 4th.

=====

Sure, I'd be happy to add the reasons. Our original request listed 3 possibilities from mid- to late- October. Since the time of that request, we have been able to spend more field time in the areas being newly mapped, have studied the vegetation in more detail, have made further personnel assignments, and have collected more historic data on average temperature and when the leaves are guaranteed to be off the trees. Furthermore, we have had additional time to consider possible conflicts with other events taking place in the region during this time, including adventure races, the Marine Corps Marathon, and a large Marine Corps Anniversary event taking place at the nearby Quantico Marine Base. We also learned the timing of when Daylight Savings Time is scheduled to occur in 2007 based on a new law, although this is subject to Congressional revision.

Based on this new information, we feel that the orienteering experience will be both fairer and more enjoyable if the competition takes place at the end of the window we originally proposed. And in order to minimize conflicts with other events, the optimal dates are November 2-4 (2007).

APPLICATION FOR USOF "A" MEET SANCTIONING

CLUB NAME : *Backwoods Orienteering Klub*

EVENT NAME *US Team Fundraiser IV*

BID EVENT *WRE, Day 2*

PROPOSED DATES LISTED IN ORDER OF PREFERENCE:

(1) *March 2–4, 2007* (2) *N/A* (3) *N/A*

LOCATION: *Umstead State Park, Raleigh, NC*

PERMISSION TO USE MEET SITE: *As of 3/13/06 verbal permission from Martha Woods, Superintendent, Umstead State Park*

COMPETITION FORMAT:

Provide information for each day or competition: (i.e. classic, short course, relay, motala, etc.); include information on start format if not interval individual starts; and info on awards (i.e. two day combined time)

Day 1: Sprint, pm starts; Day 2: Middle/WRE bid, MF21; short Classic, everyone else; Day 3: IOF

Long, MF21; Classic, everyone else

Provide name /e.mail /phone/address for each person:

MEET DIRECTOR: *Joseph Huberman*

COURSE SETTER: *Vladimir Gusiatnikov + 2 others from US Team*

COURSE VETTER: *Setters for one day serve as vettors for other days.*

MEET REGISTRAR: *Ruth Bromer, Online registration will be provided.*

MAP COORDINATOR: *Vladimir Gusiatnikov*

APPLICANT: *Joseph Huberman*

Applicant's Club Position: *President*

Applicant's Signature _____

Date of this Sanctioning Request _____3/29/2006__

MAP PLANS FOR A USOF CLASS "A" MEET

(To be completed by the Mapping Coordinator for this event.)

Provide the name of the map and map location for each day/competition: Days 1–3:
Umstead State

Park, Raleigh, NC

For each map provide the following information. (copy page as necessary)

Map Name: *Umstead Park*

For this event, this map will be: *New revision to be completed in 2006*

Scale: *varies by course/class/format* **contour interval:** *3 m* **size:** *18 km²*

DATE of most recent FIELD CHECK: *1997; current pass to be completed in 2006*

Name of PRINCIPLE MAPPER (field checker): *Josef Trzicky*

Name of DRAFTER (if different): *Jan Csibrei*

General description of mapped area: *Ridge & valley; mostly hardwood mature forest with patches of*

deadfall, typical of NC Piedmont terrain.

For new & revised maps, WHEN will the map be complete: *Fall 2006*

For existing & revised maps: WHEN & FOR WHAT has this map been USED before this

event?: *1996 "A" meet (Southeast Championships), 1994 US Relay Championships, and regular local*

events throughout the years

For existing & revised maps, YEAR area was ORIGINALLY MAPPED:

1982 East—Dave Linthicum; 1988 West—Pat Dunlavey & Mikell Platt; 1994 Central—Mark Dominie.

1997 pass by Georgiy Kuntsevitch.

The Mapped Area is OWNED BY: *State of NC*

COMPETITION MAPS will be Offset Printed: *No*

If No, how will maps be printed: *Epson pigment inkjet printer on photo-quality paper. Currently the*

printers in use include Epson models C88 and equivalent, and R1800 and equivalent. If a better quality

Epson printer becomes available in stores, it will be used instead of, or in addition to, the above.

All competitors will use the same map sheet for competition: *No*

If No, what differences: *Map sheet and scale will be appropriate to the course, class, and competition format requirements. Day 1: 1:5,000, all classes; Day 2: 1:10,000, all classes; Day 3:*

1:15,000, MF21; 1:10,000, everyone else.

Prepared by *Vladimir Gusiaticnikov*

Position with club or event *US Team Fundraiser Event Coordinator*

Date prepared *24 March 2006*

SAFETY PLAN FOR A USOF CLASS "A" MEET

(Due to USOF Board rules, sanctioning applications will not be accepted without a safety plan)

First Aid Plan

BOK maintains a small first aid kit to stabilize minor injuries until proper medical care is provided. Orienteering injuries are usually sprained ankles or minor lacerations. Our kit includes an ace bandage, ice pack, gauze pads, tape, antiseptic, and band-aids.

1) If injured person needs medical care before leaving the park. We will call 911 and park staff

immediately.

2)If injury requires an emergency room visit but not immediate stabilization, we will inform the park staff immediately, and provide transportation in a private car or call 911 for an ambulance if necessary.

Search and Rescue Plan

1)We keep registration cards with each competitor's name, phone number, and auto license plate, names of others they came to the event with, course and start time on file during the event.

2)Competitors are required to carry a whistle and told that three blasts are to be used in emergencies.

3)Competitors are told to stay at a control or on a trail if they are lost or injured, and don't feel that they can navigate back to the finish without help.

4)The course closes at 3:00 PM, and search procedures start at 4:00 PM for people who have not returned.

5)We show the registration cards of anyone who has not returned to the people picking up controls and ask them to be on the lookout for anyone who is still not in.

6)At 4:00 PM we call participant's home and check for their car. If participant is not home, and their car is still in the parking lot we begin a search.

7)Runners are sent out along all the relevant trails with a specific route out and back. These trails are chosen to contain and bisect the area where the participant is most likely to be.

8)We inform Park Rangers that someone is late in returning and request assistance in driving the internal park roads and dropping trail runners off at different points to cover additional area. This plan has succeeded in locating all the late competitors in the 28 years we have been

hosting events.

9)In consultation with park staff, if necessary, we request additional assistance from authorities at 911.

Joseph Huberman

President, Backwoods Orienteering Klub Inc.

REVISED SANCTIONING/BID REQUEST OF 2008 NAC

Below is a revised sanctioning request/bid for the 2008 North American Champs by CNYO using the "latest" information regarding the recent BOD approval of a new format for that event (i.e., sprint/middle/long). Even though a "Sprint" distance is not an officially recognized USOF event (yet) we feel adjusting our plans to satisfy the new format would be appropriate at this time.

All changes/additions to the original bid from last July are highlighted in red. Primary change from the original is the use of an additional venue (Green Lakes State Park) for the Sprint (day 1, Friday) event. This map is in a suburb of Syracuse and is very close to the airport and about ½ hour from the day 2 & 3 location. Used previously for an A meet in the early '90s, we've always felt it lacks enough complex detail for another quality "standard" A meet but would be ideally suited for a sprint type event.

The coming months will probably see many changes to this and other USOF formats/races and we'll be making every attempt to keep as up-to-date as possible.

As always, specific questions/suggestions regarding this bid can be forwarded to me at

mark

APPLICATION FOR USOF "A" MEET SANCTIONING

CLUB NAME Central New York Orienteering

EVENT NAME 2008 North American Championships

BID EVENT North American Championship

PROPOSED DATES LISTED IN ORDER OF PREFERENCE:

(1) Sept. 26 – 28, 2008 (note below) (2) Sept. 19 - 21, 2008

LOCATION Day 1 - Fayetteville, NY 5 miles East of Syracuse .

Day 2 & 3 - Williamstown, NY approx. 25 miles North of Syracuse, NY

(City where competition will be conducted, closest major city, and distance & direction between the two)

PERMISSION TO USE MEET SITE: Please attach a copy of your landowner permission to use this location on the dates requested. – **Verbal OK by Green Lake State Park for day 1.** The competition site of day 2 & 3 is located in a Wildlife Management Area and Ruffed Grouse season will most likely open on Sat. 9/25, so the local DEC Ranger needs to “check at the State level for 100% permission.” This could take anywhere from 3 to 8 weeks. Choice #2 has verbal OK if #1 is no go. As with many land managers in NYS **final** written permission will be dependant on having proof of Insurance for the year 2008 which isn’t possible until Jan. of 2008.

COMPETITION FORMAT: Day 1 Fri. – AM; model event for Day 1 venue. Afternoon; (stage 1) North American Champs Sprint Distance (see note in “cover” letter) race. Late afternoon; model event at Day 2 & 3 venue. Day 2 Sat. – (stage 2) North American Champs Middle Distance race. Day 3 Sun. – (stage 3) North American Champs Long Distance race.

Starts for Sprint event will be standard interval starts based off 2007 ranking with slowest starting first. Stage 2 will be interval starts using stage 1 results to set order of start, with fastest starting first. Stage 3 will be interval starts using combined S1 & S2 time to set order of start with fastest starting first. Awards dependant upon final USOF/COF NAC format scoring.

Provide information for each day or competition: (i.e. classic, short course, relay, motala, etc.); include information on start format if not inerval individual starts; and info on awards (i.e. two day combined time)

Provide name /e.mail /phone/address for each person:

MEET DIRECTOR: **_Barb Sleight**

COURSE SETTER: **_Day 1; Eric Smith**

Day 2; Mike Olson

Day 3; Mark Dominie

COURSE VETTER: **_ All Setters will be vetting other days.**

MEET REGISTRAR: **_ Barb Dominie**

MAP COORDINATOR: **_Mark Dominie / SAA**

APPLICANT: **_ Mark Dominie / SAA** Applicant's Signature 

Applicant's Club Position **_Board Member** Date of this Sanctioning Request **_July 31, 2005**

Revised Dec. 8, 2005

MAP PLANS FOR A USOF CLASS "A" MEET

(To be completed by the Mapping Coordinator for this event.)

Provide the name of the map and map location for each day/competition:

Day 1 - Green Lakes State Park; Fayetteville, NY.

Day 2 & 3 - Happy Valley WMA; Williamstown, NY

For each map provide the following information. (copy page as necessary)

Map Name: Green Lakes

Happy Valley WMA (West) and (Central)

For this event, this map will be: existing -or- new revision -and- brand new

Scale: **(day 1) 1:7,500** contour interval: 5_m size: ~ 8 km²

Scale: **(day 2) 1:10,000 & (day 3) 1:15,000** contour interval: 2.5_m size: ~ 12 km²

DATE of most recent FIELD CHECK: **Day 1 – 1990. Day 2 & 3 - 2/05 ROGAINE map @ 1:30,000.**

Name of PRINCIPLE MAPPER (field checker): Mark Dominic

Name of DRAFTER (if different): _____

General description of mapped area: **Day 1 – Excellent mix of open wooded and “park land” terrain with many large to moderate features and some fine contour detail in selected areas. Fast running, quick navigation possible.**

Day 2 & 3 - Heavily contoured area of glacial till with many eskers, kames and depressions with a small mixture of smoother contours from old farm land. Overall relief is so shallow that a 2.5 m contour interval will be needed to appropriately depict terrain. Many similarities to Mendon Ponds of Western NY and the Telemark area of WI but MUCH flatter than either. A few open meadows exist but mostly very open mixed forest with predominantly conifer stands. Many marsh/wetland areas and a low to moderate dirt road/trail network and many stonewalls but no real ground rock. Overall an excellent navigational challenge for a championships event.

For new & revised maps, WHEN will the map be complete: **Day 1 – Fall 2007. Day 2 & 3 - Fall 2007 to Spring 2008**

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event?:

Day 1 - Used for a NYS Champs A meet in early 90's.

Day 2 & 3 - Previous versions were ROGAINE type maps for SNOWGAINES ('00 & '05) and a REGAINE spring '05.

For existing & revised maps, YEAR area was ORIGINALLY MAPPED: **Day 1 – 1984. Day 2 & 3 - 2005 (ROGAINE)**

The Mapped Area is OWNED BY: _State of New York (managed by DEC)

COMPETITION MAPS will be Offset Printed: YES or NO

If No, how will maps be printed: _Color Laser printed, same as last CNYO A event of 10/04.

All competitors will use the same map sheet for competition: YES or NO

If No, what differences: _Only that portion of map needed for each course will be printed. Each day uses a different portion of overall mapped area, i.e., West day 2, Central day 3

Prepared by Mark Dominic

Position with club or event Map coordinator/Board member

Date prepared 7/30/05 **Revised 12/8/05**

SAFETY PLAN FOR A USOF CLASS "A" MEET

(Due to USOF Board rules, sanctioning applications will not be accepted without a safety plan)

For major emergencies Parish Volunteer Fire Dept. will have their EMT division “on call” during the event.

For minor injuries CNYO has at least two EMT trained individuals who will be present during event with basic first aid materials.

As of this date a total commitment has not been made but the local Search & Rescue team has voiced the desire to set up a demonstration/service tent during Sat. & Sun.

Using SI equipment enables a bit of search information if needed.

All appropriate State, County and local police & rangers will be notified prior to the event.

Chief meet personnel will have short range radios and at least three active cell phones available. Cell service is Fair to VG.

_All USOF course and rules of safety will be adhered to.

_NY State Parks (day 1) have a (lengthy) prescribed safety policy that must be adhered to before final permit is released.

USOF Policy -- Land Use

The USOF Land Use Policy is intended for use at all USOF sanctioned events, and may be used as a guideline for club events and club land use policies.

Orienteering is a sport of cross-country navigation using a specially made detailed map. Walking or running across terrain without following trails is a fundamental feature of the sport.

As U.S. population grows and the amount of open land decreases, the land we use for orienteering comes under many competing human pressures which can jeopardize the natural environment. We orienteers have two motivations to protect the environment. First, quality orienteering is vitally dependent on a rich natural environment. Second, most of us were drawn to the sport partly because of a love of nature, and are thus motivated to protect nature regardless of our involvement in orienteering.

So that the areas where we orienteer are preserved for all users now and in the future, the U.S. Orienteering Federation upholds the following environmental standards for all orienteering events conducted by its member clubs:

- Orienteering shall operate within all legal environmental standards, and also within any framework agreed upon with land managers.
- No long-term damage to animals, plants, landscape or archaeological features shall result from an orienteering event.
- Any temporary damage, such as plant trampling, should no longer be discernable after 3 months of a growing season.
- No litter, equipment or extraneous material shall remain once a venue has been vacated.
- Where a venue contains vegetation, wildlife, or features of special sensitivity, event organizers shall cooperate with land managers to provide special protection.

In order to implement these standards, it is USOF's policy that its member clubs adhere to the following guidelines:

1. **Map Making** – When selecting sites for future maps, permission shall be obtained from the appropriate land managers to ensure that the area of interest can be used for orienteering events. As part of this permission process, the land managers shall be informed about the nature of orienteering so that an educated decision is made about the use of the land. They shall be specifically asked about off-trail usage and designated environmentally sensitive areas. It may be helpful to include in these discussions the [formal studies](#) that have been conducted on the environmental impact of orienteering.

Where appropriate, areas known to be designated environmentally sensitive or damageable from orienteering activity may be labeled sensitive on the map as part of the map making process.

2. **Event Scheduling** – Events shall be scheduled so that venues are not over-used. A venue is receiving an appropriate amount of use if no long term damage is created. A venue's tolerance for orienteering use depends on the nature of the venue and on the attendance at events. An urban park may sometimes be used weekly for small local events, whereas a preserve may tolerate only one such event per year. Events shall not be scheduled during times that land managers deem critical to the protection of wildlife or vegetation.
3. **Course Design** – Land managers shall be consulted during the course design process to ensure that the design takes into account sensitive areas, which may change seasonally or from year to year. It may be decided to mark some areas out of bounds and design the courses around them, whereas other areas may be incorporated such that they are crossed by a limited number of participants. If necessary, participants can be routed to specific stream crossings, fence crossings, etc., to avoid causing damage.

Anticipated event attendance shall be taken into account. The greater the attendance, the more care needs to be taken to minimize impact.

4. **Event Management** – When appropriate, information shall be posted and instruction given alerting participants to environmentally related conditions and rules.