

Agenda: BOD Meeting 25 February 2006

Ocala National Forest, Florida

Start Time: 2:30 PM

- I. Call to order & Secretary takes roll
- II. Open Forum (5 minutes to any member to address the Board)
- III. Approval of Minutes
- IV. Financial Report (if any)
- V. Informational Items
 - a. Congratulations to 3 time Olympic Gold Medalist, Peter Snell, NTOA, for opening the Masters Games in New Zealand on 3 Feb 2006
 - b. Heartland is electing a Board member
 - c. USOC requires background checks for those dealing with youth—we are an affiliate sport.
 - d. Terms ending in 2006 include Administrative VP, Club Services VP and Marketing and Relations VP. (Hopefully all will return).
- VI. Action Items:
 - a. WOC Team size (rules change)—Clare
 - b. CROC bid for US Rogaine Champs at Big Muddy Ranch, Antelope, Oregon (130 miles ESE of Portland), 13/14 May 2006
 - c. RMOC's USOF AGM Proposal, Friday, 18 Aug 06 at Buena Vista, CO
 - d. 2007 Interscholastics by DVOA, 31 Mar-1 Apr 07, Fair Hill State Natural Resources Management Area, MD, near Newark, DE
 - e. 2007 Classic Championship by QOC, 12-14 Oct 07 (or next two weekends) at Prince William Forest Park, Triangle, VA, 30 miles SW of Washington, DC
 - f. WRE fees in budget for 2006
- VII. Resolution in favor of encouraging A-meet directors to include 75+ Class where appropriate.
- VIII. Discussion Items (Please read ahead of time)
 - a. Budget for school and Junior Development (Vladimir's proposal)
 - b. Stephanie
 - c. on the Long Range Plan
- IX. Reminder of Vacant Positions:
 1. Nominating Chair
 2. Sponsorship Director/Dir. Of Media Relations
 3. Video Productions
 4. Club Development (Club Services)
 5. Mapping Support (Club Services)—needed?
 6. Youth (Program VP)
 7. National Search & Rescue (President)
 8. Endowment Fund Marketing Director
- X. Next BOD Meeting (1000 Day?)
- XI. Adjournment

Minutes: BOD Meeting 25 February 2006

Ocala National Forest, Florida

Start Time: 2:30 PM

I. Meeting was called to order by Clare Durand at 2:47. The following Board members were present:

Officers:

President: Chuck Ferguson – present (arrived late)

Administration VP: Frank Kuhn – not present

Competition VP: Clare Durand - present

Program Development VP: Mike Minium - present

Club Services VP: Gary Kraght - not present

Interim Marketing and Public Relations VP: Donna Fluegel – not present

Secretary: Sandy Fillebrown - present

Executive Director: Robin Shannonhouse- present

Regional Representatives (Alternates):

Heartland:

MidAtlantic: Jim Eagleton - present

Midwest: Karen Rogers – present

Northeast: none

Northwest: Bill Cusworth - present

Pacific:

Southeast: Linda Ferguson – present (arrived late)

Southwest: Robert Paddock - present

Members At Large:

Peter Snell – not present

Walter Siegenthaler - present

Stephanie Martineau - present

Competition – Randy Hall – present

(Because Chuck was delayed in getting to the meeting, Clare Durand began the meeting and we took some items out of order.)

II. Action Items

- WOC Team size (rules change)—Clare

Mike Minium moved, Walter Siegenthaler seconded to accept the following proposed language for a rules change that would allow for larger WOC teams:

“The WOC team will consist, at a minimum, of the number of competitors required to make up a WOC relay team plus one and, at a maximum, the maximum number of competitors allowed by the IOF. Under normal circumstances these will be taken from the top candidates from the scoring list at the Team Trials. Up to the minimum team size, if one of the members of the WOC team is not able to attend, the next highest placed person on the scoring list will be substituted. Additional scoring requirements may be announced by the ESC in the meet invitation for those selections beyond the minimum team size.”

Peter Gagarin spoke in support of the change. Vote: 8-0-1.

- CROC bid for US Rogaine Champs at Big Muddy Ranch, Antelope, Oregon (130 miles ESE of Portland), 13/14 May 2006

Mike Minium moved, Bill Cusworth seconded a motion that the board approve the bid. Vote: 9-0-0. The bid was approved.

- RMOC's USOF AGM Proposal, Friday, 18 Aug 06 at Buena Vista, CO

Mike Minium moved, Walter Siegenthaler seconded a motion that the board approve the bid. It was clarified that accepting the bid would also approve USOF covering the rental fee of the building. It was pointed out that having the meeting Friday instead of Saturday might make it difficult for the board to have a meeting before the AGM as is traditionally done; however, since there was only a model event in the morning it was felt that a board meeting could be scheduled before and/or after the AGM if necessary. It was also raised that the dates for this event were changed and conflicted with the start of some schools. Vote: 6-0-3. The bid was approved.

ACTION ITEM – direct David Irving to put covering the cost of renting space for the AGM into the budget for the future.

- 2007 Interscholastics bid by DVOA, 31 Mar-1 Apr 07, Fair Hill State Natural Resources Management Area, MD, near Newark, DE
(Chuck and Linda Ferguson arrived. Chuck took over the meeting and Clare was now voting.)
Sandy Fillebrown moved and Mike Minium seconded a motion that the board approve the bid. Vote: 9-0-2. The bid was approved.
- 2007 Classic Championship bid by QOC, 12-14 Oct 07 (or next two weekends) at Prince William Forest Park, Triangle, VA, 30 miles SW of Washington, DC.
Sandy Fillebrown moved and Walter Siegenthaler seconded a motion that the board approve the bid. Vote: 11-0-0. The bid was approved.
- WRE fees in budget for 2006
There was some discussion about USOF covering the WRE sanctioning fees; they are substantial enough that they should be in the budget.

ACTION ITEM – direct David Irving to put WRE fees into the budget.

III. Open Forum (5 minutes to any member to address Board)

- Robert Paddock: Robert announced that The Colony High School has considerably scaled back its very successful orienteering program due to all the controversy that has surrounded the school's orienteering team in the past. He hopes that in time it will be built back up again.
- Robert Paddock: Robert spoke to the issue of keeping juniors involved in orienteering and said that he thought that one of the most important aspects of orienteering for many juniors is belonging to a team and team spirit. He was thinking about ways to encourage juniors to stay in orienteering when they left high school for college and was thinking that club teams of high school and college students (instead of high school teams) might be a way for college students to stay connected with a group and stay in orienteering. Bruce McAlister commented that although there are a few exceptions, college only club teams don't seem to be working. Clare Durand commented that traditional O clubs need to build junior teams within the club and that there is support from the junior team leadership to pursue this model. Bob Turbyfill is working on a coach's clinic for junior team coaches.
- Bruce McAlister: Bruce stated that the board passed a rule that, at the Interscholastics, the green course should count towards red rankings for boys and the brown course should count towards green rankings for the girls when rankings are being used for JWOC selection. He stated further that this rule was not being followed. Clare said she had no record of this rule and asked him to search the minutes to determine when this rule was passed.
- Randy Hall: The deadline for championship bids for 2007 has passed with only bids for the Interscholastics and Classic Championships being made. To him, this indicates that there are too many championships.
- Randy Hall: There has been some controversy about OCIN's announcements about the point structure to be used in the upcoming US Relay Championship, specifically that there were problems with the process and timing. Randy stated that he thought it would be appropriate for the board to review and vote to approve or disapprove OCIN's announcement. After some discussion, there was agreement that the rules pertaining to the US Relay Championships as passed in 2003 (and applicable to the relays starting in 2004) were not clear about the process required for stating the points structure and team composition requirements. There was disagreement about the best course of action for the board to take in the current situation.
- Sandy Fillebrown made and Randy Hall seconded the following motion: *Be it resolved that it has been brought to Board's attention that the process for announcing the point structure is unclear and the Board requests that OCIN revert back to the point system used last year.* Vote: 6-4-1. The resolution passed. Mike Minium announced that OCIN would honor this request and will announce it as soon as possible. Clare Durand stated that she would coordinate an announcement of the Board's action.

ACTION ITEM (Clare Durand) – Propose new rules for announcing point and team structures for the US Relay Championships.

IV. Approval of Minutes

- Walter Siegenthaler moved and Robert Paddock seconded a motion to approve the November minutes: Vote: 10-0-1

V. Financial Report

- Robin passed around USOF year to date 2006 financial statement. Questions should be addressed to Robin.

VI. Information Items

- Executive Committee decisions since the last board meeting:
 - i. By a vote of 6-1 the Executive Committee approved the change requested by OCIN to rearrange the weekend schedule and hold the US Sprint Championships and the US Relay Championships on the same day.
 - ii. By a vote of 5-2 the Executive Committee approved the change of dates of the US Classic Champs hosted by RMOC to August 19-20, 2006
- A motion was made that the Board make the following resolution: *Be it resolved that the Board congratulates 3 time Olympic Gold Medalist, Peter Snell, NTOA, for opening the Masters Games in New Zealand on 3 Feb 2006.* Vote: 11-0-0. The resolution passed.
- Heartland is electing a Board member and alternate
- USOC requires background checks for those dealing with youth—we are an affiliate sport and so must comply. Sherry Litasi is getting information about how to proceed. This information will be disseminated to the clubs.
- USOF Board of Directors terms ending in 2006 include Administrative VP, Club Services VP and Marketing and Relations VP.
- Rolling rankings: Clare Durand put out a request for proposals. She has had some interest but no formal proposal at this time.

VII. Resolution in favor of encouraging A-meet directors to include 75+ Class where appropriate.

Two questions that were raised was whether there really enough people in this category to justify a new class and would this new class require a new course (shorter brown)? Clare Durand pointed out that we need to look at course setting guidelines for all the courses and to have a committee look at the overall

course/class structure. No resolution was passed at this time.

VIII. Discussion Items

USOF finances are in better shape now and with some money available for projects and programs USOF needs a plan for how to move forward. Gary Kraght had posted several emails looking at the USOF mission statement and where we are now in relation to where we were when the statement was drafted; Vladimir Gusiaticnikov submitted some ideas for supporting Junior Development and Stephanie Martineau posted her thoughts on the directions we should go. The floor was opened for discussion.

- In response to a suggestion that the O in schools program was not working and should be eliminated, Mike Minium spoke in support of keeping some money in the O in schools budget; map games & books continue to sell and he continues to be contacted by teachers looking for information.
- We need to pick things within the mission and pick those that will further the sport – support the teams and the clubs.
- Robin Shannonhouse commented that no one has come forward with any specific proposals and that the Board needs to establish a mechanism for funding specific proposals when they do come forward.
- Bruce McAlister indicated that we need to do more to get every club member to be a USOF member.
- Randy Hall raised the issue of paid work vs. volunteer work and indicated that USOF needs to have a policy on this issue.
- Chuck Ferguson commented that Jerry Rhodes is taking a marketing proposal for USOF to a business school to see if someone will work on the proposal under supervision of a professional as a master's thesis.
- Linda Ferguson commented that networking for marketing is a very specific skill; hiring a professional is key
- Peter Gagarin encouraged us to work on the long range plan, stating that it was really important to have a plan, and he hoped that part of working on a plan is to go back to clubs and ask them what they want USOF to do for them

A consensus was reached that we need to have a BOD meeting dedicated to long range planning; it will take place at the Team Trials, May 19-21, hosted by SLOC.

ACTION ITEM (Chuck Ferguson) – Find a meeting space at the SLOC event.

IX. Reminder of Vacant Positions:

- Nominating Chair
- Sponsorship Director/Dir. Of Media Relations
- Video Productions
- Mapping Support (Club Services) - is this position really needed?
- Youth (Program VP)
- National Search & Rescue (President)
- Endowment Fund Marketing Director
- VP Marketing

X. It was announced that the next BOD Meeting would be held in conjunction with the AGM and the US Classic Champs in Buena Vista, CO.

XI. Adjournment

The meeting adjourned at 4:43.

USOF Treasurer's Report as of 2/23/06

Fund Balances

12/31/05 Through 2/23/06

College Dev Fund

Beg. Balance, CDF	1,265.20
Contributions, CDF	50.00

TOTAL College Dev Fund	1,315.20
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Comp Awards Fund	
Beg. Balance, CAF	2,790.33
Transfers, ->CAF	2,000.00
 TOTAL Comp Awards Fund	 4,790.33
 Endowment Fund	
Beg. Balance, EnF	400.78
Contributions, EnF	50.00
 TOTAL Endowment Fund	 450.78
 E-Punching Fund	
Beg. Balance, EPF	4,763.35
E-Punch rental fees	276.72
 TOTAL E-Punching Fund	 5,040.07
 Insurance Fund	
Beg. Balance, InsFund	76,430.67
Insurance Fees from Clubs	17,345.00
Insurance Premiums	-14,139.00
 TOTAL Insurance Fund	 79,636.67
 Jr. Team Fund	
Beg. Balance, JTF	386.45
Contributions, JTF	200.00
 TOTAL Jr. Team Fund	 586.45
 Map Grant Fund	
Beg. Balance, MGF	4,805.00
 TOTAL Map Grant Fund	 4,805.00
 Map Loan Fund	
Beg. Balance, MLF	37,849.00
Map Loans Repaid	3,300.00
 TOTAL Map Loan Fund	 41,149.00
 O' in Schools Fund	

Beg. Balance, OSF	24,444.73
Books - Redistribution	284.50
TOTAL O' in Schools Fund	24,729.23

Operating Fund

Beg. Balance, OF	61,314.36
Office Support	-1,800.00
VP Marketing & Committees:ONA	-6,012.20
Postage	-155.27
Contributions, OF	500.00
Club Dues	9,454.50
Membership Dues	6,742.00
Endowment Proceeds	728.00
Telephone	-57.48
VP Marketing & Committees:Website	-272.95
Sanctioning Fees	1,020.00
Transfers, OF->	-2,000.00
Dues & Charter	-2,085.00
VP Competition & Committees:WR...	-490.00
Supplies	-6.89

TOTAL Operating Fund	66,879.07
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Program Dev Fund

Beg. Balance, PDF	5,680.46
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TOTAL Program Dev Fund	5,680.46
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Ski-O Team Fund

Beg. Balance, SkiTF	5,774.90
Contributions, Ski TF	50.00

TOTAL Ski-O Team Fund	5,824.90
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Sponsor & Mkt Fund

Beg. Balance, SponMkt Fund	8,516.10
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TOTAL Sponsor & Mkt Fund	8,516.10
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Team Fund

Beg. Balance, TF	9,408.84
Contributions, TF	125.00

Travel, TF	-979.35
Fundraising, TF	773.00
Fundraising Expenses, FLO Event	-937.94

TOTAL Team Fund	8,389.55
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Trail-O Team Fund	
Beg. Balance, TrTF	210.00
Contributions, TrTF	200.00

TOTAL Trail-O Team Fund	410.00
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OVERALL TOTAL	258,202.81
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APPLICATION FOR USOF "A" MEET SANCTIONING

CLUB NAME -----_COLUMBIA RIVER ORIENTEERING CLUB__

EVENT NAME BIG MUDDY ROGAINE III

BID EVENT 2006 US ROGAINE CHAMPIONSHIPS

PROPOSED DATES LISTED IN ORDER OF PREFERENCE:

(1) MAY 13/14 (2) _____ (3) _____

LOCATION BIG MUDDY RANCH, ANTELOPE, OREGON (a West Coast location; the North American champs are on the East Coast), ROUGHLY 130 MILES EAST SOUTHEAST OF PORTLAND, OREGON

(City where competition will be conducted, closest major city, and distance & direction between the two)

PERMISSION TO USE MEET SITE: No written agreements are required. Neither of the previous Rogaines held on this property have had a written agreement at the preference of the land owner.

COMPETITION FORMAT: 8-HOUR, 12-IN-24-HOUR, AND 24-HOUR COMPETITIONS

E-PUNCH IS UNDER CONSIDERATION

Provide name /e.mail /phone/address for each person:

MEET DIRECTOR: Mal Harding

COURSE SETTER: Mal Harding, Les Stark

COURSE VETTER: Mal Harding, Les Stark

MEET REGISTRAR: Glen Cafferty

MAP COORDINATOR: Les Stark

APPLICANT: Scott Drumm

Applicant's Club Position VP Long Range Planning

Applicant's Signature *Scott R Drumm*

Date of this Sanctioning Request -----December 5, 2005

MAP PLANS FOR A USOF CLASS "A" MEET

(To be completed by the Mapping Coordinator for this event.)

Provide the name of the map and map location for each day/competition:

BIG MUDDY RANCH: USGS QUADRANGLES: ARRASTA BUTTE, MUDDY RANCH, HORSE HEAVEN CREEK, SANDROCK MOUNTAIN

For this event, this map will be: existing -or- new revision -or- brand new

Scale: 1:24000 contour interval: 40FT size: 80 miles²

DATE of most recent FIELD CHECK: ARRASTA BUTTE, MUDDY RANCH: 1987; HORSE HEAVEN, SANDROCK MOUNTAIN: 1967;
LIMITED ADDITIONAL DETAIL AND FIELD UPDATES WILL BE MADE SPRING 2006 (AS NEEDED)

Name of PRINCIPLE MAPPER (field checker): USGS

General description of mapped area: MOSTLY OPEN ROLLING HILLS OF THE JOHN DAY FORMATION, SOME GRAVEL ROADS
THROUGHOUT THE RANCH

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event?:

ADJACENT QUADRANGLES USED FOR BIG MUDDY ROGAINES I & II; THESE QUADRANGLES HAVE NOT BEEN USED BEFORE

For existing & revised maps, YEAR area was ORIGINALLY MAPPED: 1967 AND 1987

The Mapped Area is OWNED BY: YOUNG LIFE INCORPORATED

COMPETITION MAPS will be Offset Printed: NO

If No, how will maps be printed: COLOR COPY

All competitors will use the same map sheet for competition: YES

SAFETY PLAN FOR A USOF CLASS "A" MEET

(Due to USOF Board rules, sanctioning applications will not be accepted without a safety plan)

The Hash House will be located very near the center of the competition area. This year the Hash House will be a large rented tent. It will house both food service and first aid. An RN will be on-site at all times during the competition. Event organizers will inform emergency services (police/fire) in Wasco and neighboring Jefferson counties of the event. The nearest hospital is in Madras, approximately 50 miles from the event site.

Proposal for 2006 USOF AGM

February 19, 2006

Rocky Mountain Orienteering Club

Proposed date: 3pm, Friday, August 18, 2006, in conjunction with the US Individual Championships, August 19/20, Buena Vista, CO and the Rocky Mountain 1000 Days. The Model Event is scheduled as a morning activity on Friday. The Buena Vista Music Festival will be held on Saturday in an adjacent park.

Location: Buena Vista Community Center, Buena Vista, CO

Meeting Space Description: The Piñon Room is a large carpeted room and padded chairs for the load occupancy of 276. An adjacent area is suitable for check-in. Coin operated showers are located in the building for those who are coming directly from the Model Event. A commercial kitchen is located in the building and will be used by the caterer for a dinner to follow the AGM. USOF BOD meetings can be scheduled before and after the AGM if desired. A playground and generous parking is nearby.

Rental Cost: \$100 for all day use; \$200 refundable deposit

Area information: The Buena Vista is busy place in the summer so it is important to make hotel reservations early. RMOC has reserved campsites in the nearby KOA campground, and if the AGM is approved, will make arrangements with local hotel for a group discount. The Community Center is located in River Park and adjacent to the Arkansas River, with Class III to Class V river rafting. Hikers and climbers visit the nearby Continental Divide Trail, Colorado Trail, and fifteen Fourteeners (mountains 14,000 feet high). It's a great place to be outdoors!

Club Contact/Facility Liaison: Sherry Litasi, President, RMOC 303-324-2305

Board Members:
Below is a bid from DVOA for the 2007 Interscholastics to be considered at the upcoming Board meeting.

Here are the comments from sanctioning
4 in favor, none against.

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George raised the following issues --

I do note that both 1:10000 and 1:15000 versions of the maps will be used but which courses/classes will use which are not stated.

Also I strongly encourage the club to have all men run the same courses, i.e. M50, M55 and M60 on the same Green course.

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APPLICATION FOR USOF "A" MEET SANCTIONING
CLUB NAME -----Delaware Valley Orienteering Association

EVENT NAME 2007 Interscholastics

BID EVENT 2007 Interscholastics

PROPOSED DATES LISTED IN ORDER OF PREFERENCE: 31st March to 1st April 2007

LOCATION Fair Hill State Natural Resources Management Area, MD.
About 4 miles NW of Newark DE, which is 15mi west of Wilmington DE.

PERMISSION TO USE MEET SITE: At present there is only verbal permission for the event. I will send you a copy of the written permission when I receive it. [From experience, Fair Hill does not give written this far out]

COMPETITION FORMAT: Two-day, classic-distance event; awards for two-day combined time.

MEET DIRECTOR: Nancy Sharp

COURSE SETTER: Ralph Tolbert
Mark Cornish

COURSE VETTER: Jim Eagleton

MEET REGISTRAR: Sandy Fillebrown

MAP COORDINATOR: Eric Weyman

APPLICANT: Mike Bertram, DVOA -----A meet coordinator

Date of this Sanctioning Request ----1/17/06

MAP PLANS FOR A USOF CLASS "A" MEET

Map Name: Fair Hill

For this event, this map will be: ___X___existing -or- ___new revision
-or- ___brand new

Scale: 1: 1:15,000 & 1:10,000 contour interval: 5m size: 24 km²

DATE of most recent FIELD CHECK: Spring '04

Name of PRINCIPLE MAPPER (field checker): Vladimir Zherdev, Alexey Zuev

General description of mapped area: Vegetation- Patchwork of open areas (~50%) and mixed forest vegetation, with large amounts of very open (white) forest, as well as thick and very thick vegetation. Trail network- moderate to very dense. Topography- low to medium size hills with reentrants. Rock detail- limited

For existing & revised maps:

WHEN & FOR WHAT has this map been USED before this event?: Fair Hill A Meet & 2005 US Long Course Championships

For existing & revised maps, YEAR area was ORIGINALLY MAPPED: 2004

The Mapped Area is OWNED BY: State of Maryland

COMPETITION MAPS will be Offset Printed: YES

All competitors will use the same map sheet for competition: YES or NO

SAFETY PLAN FOR A USOF CLASS "A" MEET

Our safety plan is to --

- * Have handy in both the meet packet and amongst the meet staff contact information and directions for local hospital and EMT/ambulance
- * Record start and finish numbers and cross check
- * Require runners to carry whistle
- * Use meet staff for SAR
- * Use the SI equipment to determine the last control a missing runner has punched