

USOF Board of Directors Meeting

(Pre AGM meeting)

August 10, 2007

Colorado Springs, CO

I. Call to order & Secretary takes roll

The meeting was called to order at 12:33 pm by Chuck Ferguson.

Officers:

President: Chuck Ferguson – present

Administration VP: Frank Kuhn – present

Competition VP: Clare Durand – present

Program Development VP: Mike Minium – present

Club Services VP: Gary Kraght – present

Marketing and Public Relations VP: Jerry Rhodes – not present

Acting Secretary: Donna Fluegel – present

Executive Director: Robin Shannonhouse – present

Regional Representatives (Alternates):

Heartland: Ian Harding (Gale Teschendorf) – not present

MidAtlantic: Jim Eagleton (Ralph Tolbert) – not present

Midwest: Karen Rogers (Steve Vaughan) – Karen Rogers present

Northeast: Joanne Sankus (Susan Hawkes-Teeter) – both present

Northwest: Scott Drumm (John Sincock) – not present

Pacific: Syd Reader (David Irving) – David Irving present

Southeast: Linda Ferguson (John Fairley) – Linda Ferguson present

Southwest: Robert Paddock (Ralph Courtney) – not present

Members At Large:

Greg Lennon – not present

Walter Siegenthaler – present

Stephanie Martineau – present

Competition: Randy Hall – not present

A. Approved Donna Fluegel as secretary for AGM and all meetings on August 10, 2007..

II. Open Forum (5 minutes to any member to address the Board)

1. Karen Dennis – Being meet director and convention organizer is too much for one group to handle. Get two clubs to handle convention and meets
1. Chuck Ferguson – He will continue to work on national JROTC championships.
1. Mike Minium – Sport of Lifetime brochures down to just a few 100 left. Eva Ruutopold is going to redesign to include e-punch and she may change layout. She will complete in Sept. We will then print out another 20,000 or so. Eva has asked for \$300. Mike is happy to give this amount. She also gets 2 cents per brochure royalty = \$400 of run of 20,000.
1. D. Vladimir Gusiatrikov – He has an idea on USOF rule 711. (see handout) “a group that holds a sanctioned event must be a regular USOF club” He wants to expand the definition of who can hold A-meets because non-USOF clubs might want to hold a meet but can't. He thinks for-profit groups should be allowed to hold sanctioned events. Some of these organizations might want to apply for champs as early as 2009. It's important that this conversation begins now. Discussion continued about rules of non-profit and other details. Vladimir is asked to submit this quickly in writing so BOD can have time to check it out in details.
1. Trail O is looking for champs and team trials for 2008. Tucson is interested.
1. Clare's meetings at Peaceful Valley
 1. Junior Focus
 - Potential ways to measure success
 - Stephanie Martineau will work on merchandising with juniors (bags, t-shirts, etc.)
 - Videos by juniors
 - Social activities for juniors by juniors
 - Joanne Sankus will be junior travel grant coordinator
 - Curriculum for O-in Schools by Donna Fluegel will continue
 - Convention presentations by Mike Minium will continue
 - Chuck Ferguson will work on national park service agreement.
 1. Try to set up task group on course structure
 1. More USOF publications for training use

III. Approval of Minutes

Stephanie Martineau moved to accept the minutes from the March 3, 2007 meeting.

Seconded and carried without dissent.

IV. Financial report

None

V. Informational items

1. Report on Insurance by Gary Kraght with guest Ronda Ashley, VP for Bollinger Insurance.

See attachment

New is coverage for participant injury – this was not on previous coverage. There was a small additional premium for this. Ronda will work with Robin Shannonhouse and Gary Kraght on info to put on USOF webpage and other issues that need to be handled. Ronda discussed other issues that are not covered that we should consider. Ronda will put this all in writing for Gary Kraght for the BOD to discuss. Questions were answered from the floor. One important item: our insurance does NOT cover any automobile (or bus, etc.) transportation by clubs. Many clubs use school buses, etc., to move orienteers from start to finish, finish to start, or both. Clubs should be aware that they need their own insurance for this.

B. David Irving's stats on drop in outdoor activity.

The report is on the Board net, dated May 18, 2007.

1. Report from Gary Kraght on youth grant program.
2007 Board authorized \$15,000. \$12,000 was granted. So there's some left. Gary will give USOF feedback on program results by first Board meeting in 2008.

VI. Action Items

1. Gary Kraght moved to approve Steve Fluegel and Tom Overbaugh as members of endowment fund committee. Seconded and carried without dissent.
1. Clare Durand moved to approve Valerie Meyer as USOF e-punch equipment loan director, but to have her come back to Board if she wants to buy up-to-date equipment. Seconded and carried without dissent.
1. Walter Siegenthaler moved to approve AGM credentials committee. Seconded and carried without dissent.
1. At executive committee meeting held immediately following this meeting: Gary Kraght moved to approve a \$5000 loan and give the map fund committee approval to change \$1000 to grant upon completion of map without coming back to entire Board. Seconded and carried without dissent.
1. Motion made to amend 2007 operating fund budget to provide for a transfer of an additional \$1000 to competition awards fund for medals. Seconded and carried without dissent.
1. Motion made to approve thank yous to Sandy Fillebrown, Mike Fritz, Sam Burd, Jr., Charlie DeWeese, Ananda Ranasinghe, Elis Eberlin for their service to USOF. Seconded and carried without dissent.
1. Motion made to approve new USOF president as USOF rep to the IOF President's Conference in Kiev, Ukraine, August 17-26, 2008. Seconded and carried without dissent.
1. Motion made to approve VP Frank Kuhn as alternate to Motion G. Seconded and carried without dissent.
1. Motion made to approve OCIN bid for 2008 Sprint/Long Champs and a Middle WRE at Flying Pig April 4-6, 2008. Seconded and carried without dissent.
1. Motion made to approve DVOA for a sprint WRE as part of 2008 Team Trials on May 24, 2008. Seconded and carried without dissent.
1. Motion made to give exec committee permission to vote that North American champs could be WREs. Seconded and carried without dissent.
1. Motion made to award Intercollegiate Championship to Tucson Feb. 23-24, 2008. Seconded and carried without dissent.
1. Motion made to accept Credential Committee -- Linda Ferguson (chair), Judy Opsahl, Rosemary Johnson. alternate Valerie Murray. Seconded and carried without dissent.

VII. Discussion items

1. Qualifying adults to work with youth

Background checks – we need an administrator of this program to store in a confidential manner. Not a board member since they change often. Also need a definition for what working with youth means. Who should pay for this? How often should this be done? This still needs a great deal of discussion. Bollinger Insurance will give USOF info on groups that will do background checks.

ACTION ITEM: Frank Kuhn and Chuck Ferguson will look for a person to fill this position.

VIII. Next Board meeting: following the AGM.

IX. Motion to adjourn - 2:36 pm Seconded and carried without dissent.

Agenda: BOD Meeting 10 August 2007

Woodland Park, Colorado

Time: 12:45-3:00PM

- I. Call to order
 - a. Vote to approve Donna Fluegel as Secretary
 - b. Secretary takes roll

- II. Open Forum (5 minutes to any member to address the Board)

- III. Approval of Minutes

- IV. Financial Report (if any)

- V. Informational Items
 - a. Report on Insurance (Gary) with guest, Ronda Ashley
 - b. Note David Irving's statistics on drop in outdoor activity
 - c. Report from Gary on youth grant program.
 - d. Planning meeting report

- VI. Action Items:
 - a. Approve Steve Fluegel and Tom Overbaugh as members of Endowment Fund Committee
 - b. Approve Valerie Meyer as USOF E-Punch Equipment Loan director
 - c. AGM credentials committee approval (Frank)
 - d. Map fund request (Gary or Linda)
 - e. Transfer \$1000 from operating fund to VP Comp (Clare) for medals
 - f. Thank you to officers going out of office prior to the AGM election.

- i. Sandy Fillebrown
 - ii. Endowment Fund Board members: Mike Fritz; Sam Burd, Jr.; & Charlie DeWeese
 - iii. Ananda Ranasinghe
 - iv. Elis Eberlein
 - g. Approve new president as USOF Representative to the IOF President's Conference in Kiev, Ukraine, 17-26 Aug, 2007
 - h. Approve Vice Pres Frank Kuhn as alternate to above
 - i. Approve OCIN bid or 2008 Sprint/Long Champs and a Middle WRE at Flying Pig
 - j. Approve DVOA for a Sprint WRE as part of 2008 Team Trials
 - k. Intercollegiate Championship selection
- VII. Discussion Items
- a. Qualifying adults to work with youth
- VIII. Next BOD Meeting is immediately after AGM
- IX. Adjournment

FREQUENTLY ASKED QUESTIONS

USOF INSURANCE PROGRAM

What types of coverages are in place and who are insured parties?

Three coverages are in place – commercial general liability (CGL), umbrella and accident medical. Non-owned/hired auto liability is afforded to USOF for the acts of staff members.

The CGL policy provides defense cost protection and covers USOF and all USOF individual and club members for third party bodily injury and/or property damage claims that they may be held liable for.

CGL LIMITS

\$1,000,000	Each Occurrence
\$1,000,000	Participant Legal Liability
\$100,000	Damage to Premises Rented to You
\$5,000	Medical Expense – To spectators only – No fault
\$1,000,000	Personal and Advertising Injury
\$3,000,000	General Aggregate
\$1,000,000	Products & Completed Operations
\$1,000,000	Hired/Non-owned auto for USOF

UMBRELLA LIMITS

\$2,000,000	Each Occurrence
\$2,000,000	Aggregate

ACCIDENT MEDICAL*

\$10,000 Maximum per claim

\$1,000 Deductible

*Excess over any other valid and collectible insurance

Who is covered and describe the covered activities?

The CGL and umbrella policies name United States Orienteering Federation, USOF chartered clubs, members, and members of USOF chartered clubs as named insured. Volunteer workers are also named insureds. Managers, lessors of premises, and landowners are additional insureds. Individual USOF and chartered club members are covered by the accident medical policy.

Covered activities include all orienteering related activities and events that take place by USOF chartered clubs, members and members of USOF. All events and activities sanctioned and/or approved by USOF are also covered.

FAQ – USOF Insurance Program – Page Two

What activities are excluded on the policies?

Rock climbing	Exercise equipment manufactured by insured
Whitewater rafting	Employment related practices
Downhill skiing	Pollution, war, terrorism
Fungi	Sexual abuse/molestation
Sexually transmitted disease	Trampolines
Non-owned/hired auto for clubs	Punitive damages
Lead and Silica related dust	Automobile liability for clubs

In noting that automobile coverage for clubs is excluded, how do I obtain auto coverage for autos that my club leases or hires?

You may purchase the coverage at the car rental facility or request coverage through Bollinger. The minimum premium for automobile coverage through Bollinger is \$750 - \$1,000 depending on the state.

Who is the insurer?

Markel Insurance is the insurance carrier for USOF. Markel is rated "A-" by A.M. best and writes \$2.5 billion in annualized premium. With a conservative underwriting approach, Markel has an excellent reputation in the insurance industry. With a diversified base of clientele, Markel has served "niche" and specialty programs such as sports and recreation groups for over 45 years.

Who is Bollinger Insurance?

Bollinger is a "Managing General Agency" who underwriters, issues policies and pays claims on Markel's behalf. In 2007 Bollinger was rated the 8th largest private insurance agency in the U.S. by Hales. For both private and public entities, Bollinger was rated the 20th largest in 2007. Also in 2007, Bollinger was rated #2 for best companies to work for in the state of New Jersey (home office is in NJ).

Bollinger has designated Chirag Patel, Assistant Underwriter, to be the serving representative for all USOF members and chartered clubs. Bollinger's service standard

is "same day" turnaround for all USOF certificate requests.

Who may I contact to discuss coverage questions? Ronda Ashley, CPCU

Vice President – Sports

Bollinger Insurance

Ph: 800-350-8005, ext. 8690

Ronda.Ashley@BollingerInsurance.com

Open Forum handout to Board

Vladimir Gusiatsnikov's suggested Rules change for Rule 7.1.1

7.1.1 (a) A group, club, or individual may host a USOF "A"

Orienteering Meet provided that USOF has not determined that doing so will be detrimental to the sport.

(b) If the hosting group is not a "Regular USOF Club" as defined in the USOF Bylaws, USOF Insurance Committee shall certify, no less than 6 months before the event, that the hosting group possesses insurance coverage that is sufficient under the minimum guidelines established by the Insurance Committee.

(c) If the hosting group is not a "Regular USOF Club" as defined in the USOF Bylaws, the sanctioning application should contain the following clause:

"In granting this sanction, it is understood and agreed that USOF shall be held free and harmless by the applicant for any liabilities or claims from damages arising by reason of injuries of any kind to anyone during the conduct of, or otherwise in connection with, the competition event."

Attachment for Agenda item V.b.

Here's some data on US participation in outdoor activities passed on from one of the officers of the NSS, the caver organization.

In discussions about planning for the future of the NSS and facing falling membership numbers, we've wondered how the number of people participating in outdoor recreation has changed over the decades. I heard these figures at the National Recreation Forum held this week in DC. I thought you'd be interested, for the change is pretty dramatic.

% of people who say they participated in these activities

Activity	1975	2002
Picnic	73%	23%
Camp	54%	22%
Fish	47%	28%
Hunt	19%	14%

David Irving