

United States Orienteering Federation

**Minutes of the Board Meeting, Monday, January 18, 2010
at Anza-Borrego Natural History Association, Borrego Springs, California
1:00 – 4:00 PM**

<i>Present</i>	<i>Name</i>	<i>Position</i>	<i>Vote?</i>
x	Clare Durand	President	Y -Tie
x	Donna Fluegel	Secretary	Y
	Scott Drumm	Vice President	
x	Gary Kraght	Vice President	Y
x	Greg Lennon	Vice President	Y
via teleconf	Cristina Luis	Vice President	Y
	Linda Ferguson	Director	
x	Peter Goodwin	Director	Y
	Jim Hall	Director	
x	David Irving	Director	Y
via teleconf	Rosemary Johnson	Director	Y
	Frank Kuhn	Director	
via teleconf	Phil Martineau	Director	Y
via teleconf	Joanne Sankus	Director	Y
	Eric Tullis	Director	
x	Glen Schorr	Executive Director	N
	Robin Shannonhouse	Director of Membership and Accounting	
Present: x = Yes / Vote: Y = Yes, N = No			

1 pm. Arrival, Free discussion

Call to order & Secretary, Donna Fluegel, takes roll

A quorum of 9 Board members are present (12 voting plus President).

(Note that vote counts vary when Board members left the meeting for varying periods of time.)

Approval of Minutes from October 2009 meeting

Board voted to approve the minutes of the October 2009 Board meeting (9 yes, 0 no, 0 abstain)

Action Items

1. Team Rule Changes

[Attached](#) changes were approved unanimously.

2. Interscholastic Rules Proposals

PROPOSAL #1

Add a Primary School Championship competition for teams composed of individual PSM and PSF competitors, which meet the overall requirements for ISOC team competition. An additional, but smaller "Brunton"-style cup should be obtained as a traveling trophy.

--Vote on Proposal #1: 0 yes, 8 no, 1 abstain. Proposal #1 was **not** accepted.

PROPOSAL #2

Add Intermediate and Primary Club Team championships to the Interscholastic Championship competition for teams composed of individual ISM and ISF competitors, and PSM and PSF competitors, respectively, which meet the overall requirements for ISOC club team competition.

--Proposal #2 was amended to read:

Add Intermediate Club Team championship to the Interscholastic Championship competition for teams composed of individual ISM and ISF competitors which meet the overall requirements for ISOC club team competition.

--Vote on Proposal #2 as amended: 8 yes, 1 no. Proposal #2 as amended was accepted.

3. Competition Bids

--Board voted unanimously to approve WREs at WCOC/Team meet on May 8-9, 2010.

4. College Development Funds Policy

See attached. [See policies in USOF Documents > [Fund Policies](#)]

--Board voted unanimously to approve.

5. O in Schools Fund Policy

See attached. [See policies in USOF Documents > [Fund Policies](#)]

--Board voted unanimously to approve.

6. Budget Amendments

PROPOSAL #1

The Insurance Expenses in the 2010 Insurance Fund budget will be increased from \$28,000 to \$31,000. This is partly to reflect current premiums, which are \$29,326 annually, and partly to purchase new Employment Practices Liability coverage and new Crime coverage.

--Proposal #1 was amended to read:

The Insurance Expenses in the 2010 Insurance Fund budget will be increased from \$28,000 to

\$30,100. This is partly to reflect current premiums, which are \$29,326 annually, and partly to purchase new Employment Practices Liability coverage.

--Action Item: Glen Schorr will notify the insurance company.

--Vote on Proposal #1 as amended: 9 yes, 0 no. Proposal #1 as amended was accepted.

PROPOSAL #2

The following line items be added to the 2010 Ski O Team Fund budget.

Equipment \$1000

Travel Grants \$1000

Entry Fees \$1000

--Vote on Proposal #2: 9 yes, 0 no. Proposal #2 was accepted.

PROPOSAL #3

A new 2010 budget for the Endowment Contribution Fund.

--Vote on Proposal #3: 9 yes, 0 no, 1 abstain. Proposal #3 was accepted.

7. Bylaws Amendments

--Motion to add discussion item to AGM agenda on proposed changes in Director elections.

Vote: 8 yes, 0 no.. Motion was accepted.

--Action Item: Clare will send all bylaws amendments to Board for discussion.

8. Background Checks

Background checks were discussed. Additional discussions must happen via e-mail prior to the next meeting in April so Board can vote on it then.

9. Motel 6

USOF will enter a partnership agreement with Motel 6. Details to follow.

10. Posting of Recreational Results

This item was postponed for a future Board meeting.

11. Third Party Sanctioning

This item was postponed for a future Board meeting.

BREAK

12. Strategic Plan

BOD members offered suggestions to the plan. Glen will continue work. He will post a revised draft to the USOF community for review, discussion and feedback in February.

The next meeting of the Board of Directors will take place at the Flying Pig A-meet, *Saturday*,

April 10, 2010, near Cincinnati, Ohio.

Motion to Adjourn at 4 pm

Approved, no dissent.

Attachments — Team Rules update

D US FOOT ORIENTEERING TEAMS

D.1 Senior Team

The US Senior Team is a designated group of advanced competitors which exists to promote and encourage the highest possible competitive standards among US orienteers and to represent the United States at international events.

D.1.1 Senior Team annual meeting

The senior team will hold an annual meeting to hold appropriate elections and vote on necessary team business.

D.1.2 Senior Team Staff

The team staff personnel are:

- a) The Executive Steering Committee (ESC) consists of up to seven members, who set policy for the Team. The ESC will be elected by the Team at its annual meeting. The ESC members will serve staggered two-year terms. The selections will be sent to the USOF Vice President in charge of teams.
- b) The Team Administrator, who is the administrative leader of the Team, will be appointed by the ESC for a 2 year term.
- c) The Team Coach is in charge of Team training and development. The team coach will be appointed by the ESC for a 1 year term with the option to renew after an annual review.
- d) Additional personnel may be appointed by the ESC.

D.1.3 Senior Team Selection Committee

Each year a three person committee composed of an ESC member chosen by the ESC, and two others approved by the ESC will initially select the members of the Team. This Team Selection Committee cannot include active Team members. The Team Selection Committee may add team members at any time during the year.

D.1.3.1 Senior Team selection is based on:

- a) The results of national and international competition.
- b) Dedication to the sport of Orienteering.
- c) Demonstration of sporting attitude.

D.1.3.2 Senior Team members must be members of USOF.

D.1.4 Senior Team reports

Reports on policy-setting activities from the Chairman of the ESC and reports on policy execution from the Team Administrator, Coach, and heads of any committees designated by the ESC should be sent to the USOF Vice President in charge of teams.

D.1.5 Senior Team Staff policy negotiation

If the Team Administrator, Coach or any committee head is in disagreement with policies set forth for him/her to execute, the USOF Vice President assigned for teams will, at last resort, act

as an arbitrator while the two parties work out a compromise.

D.1.6 Senior Team Selection Rules

D.1.6.1 The Team Trials:

Designation of a meet as the Team Trials will be made jointly by the Team ESC and the Sanctioning Committee. The meet must be, at a minimum, open to all persons eligible to represent the USA at the WOC. The Team Trials will have either two or three races.

The makeup of the US Team to the World Orienteering Championships (the WOC Team) is based primarily on the results of a team selection competition (the Team Trials) held during the period 2 to 4 months before the WOC. This competition can be held as part of an A-meet, or it can be a separate event, subject to the regulations of a normal A-meet, except that only the M21 and F21 categories are required.

Team Trials Map Makers

No competitor shall be considered ineligible for the Team Trials due to having made the map(s) on which the competition is held. The ESC and Sanctioning Committee should take into account the people who made the map(s) when deciding where to hold the Team Trials.

Team Trials Scoring Method

The Team ESC will decide on the scoring method, which must be announced in the meet invitation. The scoring method will be based on the results (times, points, and/or place numbers) of the Team Trials, and, optionally, may also be based in part on USOF rankings, other USOF A-event results, or IOF World Rankings. The scoring method must generate an ordered list of competitors, hereafter called the scoring list. If no scoring method is announced, then the scoring will be the same as at the previous Team Trials.

Team Trials Review Panel

A Review Panel consisting of a minimum of three persons and a maximum of five persons will be named by the ESC and approved by the USOF Vice President assigned for teams. The members of the Review Panel will be listed in the meet registration information. The majority of the members of the Review Panel will have no direct affiliation with the US Standing Team (ESC members, Team members or coaching staff). The Review Panel members need not be in attendance at the Team Trials if suitable arrangements (e.g. telephone, internet) can be arranged for discussion.

D.1.6.2 Standing Team Selection

Standing Team selection is based on:

- a) The results of national and international competition.

Not including the results of any night-O' in the rankings

- b) Dedication to the sport of Orienteering.
- c) Demonstrating a sporting attitude.

D.1.6.2.1 Team Candidacy Declarations & Eligibility

Senior Team members must be members of USOF.

On the entry form for the Team Trials, each competitor will declare his/her candidacy. A competitor is a candidate for the WOC team if he/she is:

- a) Eligible to represent the USA at the WOC. This requires current USOF membership and United States Passport at least 48 hours before the first start on the first day of the Team Trials.
- b) Intending to participate in the WOC if he/she earns a slot on the WOC Team.

Competitors who are not candidates may, at the discretion of the meet organizers, be started in a separate start window from the team candidates. Competitors may revise their candidate status

up until 48 hours before the first start on the first day of the Team Trials.

D.1.6.2.2 Number of Selections and Team Trial scoring

The WOC Team (for women, and similarly for men) will consist of the number of competitors required to make up a WOC relay team, plus one. (At the current time, this number is four (four men and four women). The maximum is 5 men and 5 women. The threshold for taking a 5th member will be determined by the ESC and announced in the Team Trials invitation. Under normal circumstances, these will be taken from the top (four) candidates from the scoring list at the Team Trials. If one of the members of the WOC Team is not able to attend, the next highest placed person on the scoring list will be substituted.

D.1.6.2.3 Exceptions to the Scoring List

The Review Panel will be allowed, under certain circumstances, to make a maximum of two exceptions to the scoring list (two men and two women). In such cases, these people will be inserted into the scoring list in positions designated by the Review Panel, and the rest of the names will be shifted down. A person already on the scoring list may be inserted (moved) into a higher place on the list, but may NOT be moved to a lower place on the list. One of the insertions may be (but need not be) in the top four. The second insertion (if made) must be below the top four. In order for a candidate to be eligible for one of these "discretionary berths", certain criteria must be met.

a) The candidate must submit a petition to the ESC requesting consideration for an exception. For a candidate who competes at the Team Trials, this petition must be submitted within one hour of the competitor's reporting to the finish on the final day of the Team Trials, and explain the circumstances why he/she was not able to produce a representative result (e.g. illness, organizers error resulting in an unfair situation, etc.). For candidates who do not compete at the Team Trials, the petition must be submitted before the first start on the final day of the Team Trials, and explain why he/she was unable to attend. Specific information regarding to whom petitions should be submitted must appear in the meet invitation. Petitions must be signed by the petitioner, and may not be submitted on behalf of other people.

b) The candidate must either:

Be ranked in the top 3 WOC-eligible people in M21/F21 for the most recent 12-month* USOF Rankings

OR

Be in the top 5 WOC-eligible people in M21/F21 of the most recent 12-month* USOF Rankings AND (finished in the top five in M21/F21 at the most recent US (Classic Distance) Orienteering Championship,

OR

Be unranked or have no US Champs result due to living outside of North America for at least 6 of the previous 12 months preceding the team trials, and submit along with the petition a summary of his/her (foreign) competition results and world ranking (if available) for the preceding year.

* The 12-month rankings to be used are for the period from 0 to 12 months before the Team Trials.

Possible Prearranged Scoring List Exception for the Course Setter

A candidate who is in the top three in the USOF Rankings, and who finished in the top three at the most recent US Champs (at the time of the sanctioning of the Team Trials), may make an arrangement to be named to the WOC Team if he/she is course setter for the Team Trials. A maximum of one person (one man or one woman) may be named to the WOC Team in this

manner. The position of this candidate in the scoring list (probably, but not necessarily, in the top four) will be by mutual agreement of the candidate and the ESC, and will be announced in the meet invitation. In such a case, this would be considered one of the discretionary berths, and the Review Panel would be allowed to make no more than one additional exception of that gender.

D.1.6.2.5 WOC & Exception Eligibility Determination

The Team ESC has the responsibility of determining who is eligible for the US Team, based on citizenship requirements, and who is eligible to submit petitions, based on US Team eligibility, rankings, and championship results. Any questions about who is or is not eligible to submit a petition will be answered by the ESC. The ESC will forward all eligible petitions to the Review Panel.

D.1.6.3 Grievance Process

The evaluation of petitions and the circumstances described therein will be the sole decision of the Review Panel. In cases where malfeasance or corruption on the part of the Review Panel is alleged, a grievance may be filed with the USOF Grievance Committee, which may call for a new Review Panel to be convened.

D.2 Junior Development Team

The US Junior Development Team is a designated group which exists to recognize and support promising competitors 14-20 years of age and to promote and encourage the highest possible competitive standards among US orienteers.

D.2.1 The team staff personnel are:

1. The Team Leader, who is the administrative and overall head of the Team.
2. The Team Coach, who is in charge of Team training and development.
3. Any additional subordinate personnel appointed by the Team Leader.

D.2.2 The Team Leader and Team Coach will be appointed each calendar year by the VP of Competition.

D.2.3 Each year a three person committee composed of the Team Coach, the Team Leader or designate, and the VP of Competition or designate will select the members of the Team.

The selection is based on:

1. Competitive Results and National Rankings
2. Dedication to the sport of Orienteering.
3. Demonstrating a sporting attitude.
4. Nomination by Regional or Local USOF members.

D.2.4 Team members must be members of USOF, at least 14 years of age, and run at the Orange level or higher.

1. The Team Coach may add or remove team members at any time except during the selection of the Team Leader and Team coach.
2. US Junior Team Selection Rules for the JWOC

D.2.5 The makeup of the US Team to the Junior World Orienteering Championships (JWOC Team) will be determined by a selection committee using an objective scoring method as

detailed below.

1. **Selections Committee:** The selections will be made by a 3-person committee composed of the Junior Team Coach, Junior Team Leader or designate, and USOF VP Competition or designate.
2. **Scoring:** The team selection committee will decide on the scoring method, which must be announced at least one month prior to the first event that will have an impact on scoring. The scoring method must be based primarily on 12-month rankings and may also include consideration of specific event results such as a team trials or championships. The scoring method must generate an ordered list of candidates, hereafter called the scoring list. If no scoring method is announced, then the scoring will be the same as for the previous year.
3. **Rankings:** The primary rankings used for selections will be the M-20 and F-20 classes. M-21+ and F-21+ or Classes outside of the standard USOF structure (e.g. Intercollegiate or Interscholastic Varsity) may also be included in the scoring method at the discretion of the selections committee. Only candidates with at least four days of ranking credit will receive a ranking based score. Candidates who wish to be considered on the basis of fewer days must petition for an exception as described below.
4. **Cutoff date:** As part of the scoring method announcement, the selection committee will announce a cutoff date. The rankings generated for selections will be based on A-meets held between one year prior to the cutoff date and the cutoff date. It is recommended that the cutoff be late enough that recent Intercollegiate Championships results will be included. In the event that rankings cannot be generated on the cutoff date, the most recently available 12-month rankings will be used, and the selection committee may make any exceptions to these rankings that they deem necessary to reflect competition results between when the rankings were generated and the cutoff date.
5. **Number of Selections:** As part of the scoring method announcement, the team size will also be announced. Minimum JWOC Team size will be the number of competitors required to make up a JWOC relay team, plus one (currently four men and four women). Maximum JWOC team size will be the maximum allowed by the IOF. Under normal circumstances, these will be taken from the top eligible candidates from the scoring list. If one of the members of the JWOC Team is not able to attend, the next highest placed eligible person on the scoring list will be substituted.
6. **Eligibility:** The selections committee has the responsibility of determining who is eligible for the JWOC Team, based on citizenship and age requirements, and who is eligible to submit petitions, based on JWOC Team eligibility and championship results.
7. **Exceptions to the Scoring List:** The selections committee will be allowed, under certain circumstances, to make exceptions to the scoring list. In such cases, these people will be inserted into the scoring list in positions designated by the selections committee, and the rest of the names will be shifted down. Exceptions who are already on the scoring list may be inserted (moved) into a higher place on the list, but may NOT be moved to a lower place on the list.
8. **Limitations on who can be Excepted:** In order for a candidate to be eligible for one of these "discretionary berths", certain criteria must be met: The candidate must submit a petition to the selections committee requesting consideration for an exception. When the

scoring list is generated it will be disseminated as possible to the USOF Board of Directors and to the USOF Clubnet. This message will also include detailed information on how petitions are to be submitted. Petitions must be submitted by the petitioner or their parent or legal guardian, and may not be submitted on behalf of other people.

9. Grievance Process: The evaluation of petitions and the circumstances described therein will be the sole decision of the selections committee. In cases where malfeasance or corruption on the part of the selections committee is alleged, a grievance may be filed with the USOF Grievance Committee, which may call for a new selections committee to be convened. In such a case the new selections committee members will be appointed by the USOF Executive Committee.

D.3 Authorization for IOF Competition

D.3.1 The make-up of the U.S. Team to the World Orienteering Championships (the WOC Team) is based primarily on the results of a team selection competition held in the spring before the World Championships. This competition may be open to anyone, or it may be by invitation only. If it is by invitation only, invitations will be issued by the Team Coach, based largely on the current national rankings for F-18, F-20A, F-21+, M-18, M-20, and M-21+. Any individual not invited may petition the Team Coach for an invitation.

D.3.2 The Student Championship Team will be determined in part at the U.S. Intercollegiate Championships prior to the Student World Championships by automatically selecting the top 3 men and top 3 women from among the eligible senior competitors (from M-21+ and F-21+) The remaining 2 men and 2 women, and alternates, will be selected by the Team Selection Committee.

D.3.3 If the size of the teams allowed at the University World Championships changes from its current 5 men and 5 women, then approximately 60% of the team will be based strictly on the results of the Intercollegiate competition, with the remaining members selected by the Team Selection Committee.

D.3.4 Other International Events: Though the numbers may vary, these principles shall apply to the selection of teams to all other official international events (with the exception of Ski-Orienteering events) unless otherwise stated by the Executive Committee.

- Team Selection Committee: The Team Selection Committee will consist of the Team Coach, the Vice President for Competition, and a third member to be named by the Coach and the Vice President for Competition.
- An authorization to compete as an individual in IOF meets is not required by the USOF.
- When authorizations are required by other countries, they may be issued for individual competition in IOF meets below the elite level by the USOF Team Coach, a member of the Executive Committee, or a USOF chartered Regular Club.
- These authorizations should contain the competitor's name, year of birth and IOF class.
- When authorizations are required by other countries they may be issued to any USOF member for individual competition in IOF meets at the elite level by the

USOF Team Coach or a member of the Executive Committee. A USOF Regular Club may issue an elite authorization to holders of Gold, Silver, or Bronze national ranking medals in the M-21-A class.

- These elite authorizations or licenses should contain the competitor's name, year of birth and IOF class as well as the competitors ranking.