

Orienteering USA BOD Meeting
April 16, 2011
2:00 pm - 5:00 pm
Hilton Garden Inn, 6070 Monterey St., Gilroy, CA

Board Members

- Pete Dady – Present (Phone)
- Scott Drumm – Present
- Clare Durand – Present
- Donna Fluegel – Present (Phone)
- Peter Goodwin – Present
- David Irving – Present (Phone)
- Frank Kuhn – Present
- Greg Lennon – Present
- Phil Martineau – Present (Phone)
- Pat Meehan – Present
- Lou Pataki – Present
- Joanne Sankus – Present (Phone)

Others

- Glen Schorr, Vladimir Gusiaticov, Alex Finch, Bob Forgrave, Bruce MacAllister

Unanimous approval of Minutes from January and February Teleconference meetings

Financial Report was discussed.

Since the last BOD meeting, the Executive Committee authorized the following: Phil Martineau to open a credit card facility, limit at \$5,000, for Executive Director use. As personal guarantor, Martineau also will serve as administrator, with bills sent direct to Robin Shannonhouse for payment.

Bylaws Proposal

ARTICLE IV: MEMBERSHIP AND FEES – has been unanimously approved to present to the full membership at the AGM in August. (See attached file "USOF Bylaws change April 2011")

Reserve Policy

Approved the following Reserve policy: "The board will adopt a formal operating reserve policy linked to our annual expense budget, which will be reviewed at every Board meeting. As of April 2011, this policy will establish a minimum reserve of 3 months of our expense budget, and an average reserve of 6 months of our expense budget, based on the \$266,800 expense budget for 2011. This is to be an actual cash reserve. This cash does not include endowment funds." (Yes – 10, Abstain – 1)

990 Tax Filing Documents

Fully revised 990 Tax Filing Documents will be sent out to the entire Board again in the next week or two to allow the board to review them before they are filed. The Board does not have to officially approve the 990, but the IRS requires that the entire Board review it before it is filed. Each Board member will respond to Phil that he or she has reviewed them.

Event Approval

- Unanimous approval of BAOC's IOF bid for February 2012 Ski O World Cup.
- Unanimous approval that in 2012 COC will hold the Intercollegiates and the Interscholastics.

Volunteer Survey Form

ACTION ITEM

All Board members will fill out the Volunteer Survey Form (one form for each committee) and return to Frank Kuhn by May 15, 2011.

Starts and Memberships

ACTION ITEM

Glen will take the lead in preparing a report on how to invest monies on starts and memberships and send this to appropriate parties for comments and suggestions.

BOD Recruitment

Joanne Sankus will not run for another term.

Phil Martineau will not run for another term.

Amy Williams, GAOC, is willing to run for the BOD. She has shown interest in various areas of the strategic plan and will make a fine addition to the BOD.

We have a few people who are still thinking about running, but no commitments other than Amy at this time.

ACTION ITEMS

- Each BOD member who has not already done so will submit names of potential board members to the Committee.
- The Committee will send personal notes to all club presidents asking for suggestions from their clubs.
- Another notice asking for volunteers will be included in ONA.

5:00 Adjournment

2011 Future Meeting Dates

August	Aug 3, 4	Orienteering USA Convention (ROC)
October	Oct 21-23	CSU A-meet (S/M/L Champs)

ATTACHMENT

USOF Bylaws change April 2011

Proposed Amendment: deleted language italicized and in parentheses, and added language in bold and underlined.

ARTICLE IV: MEMBERSHIP AND FEES

...

Section A. Club Memberships:

1. ...

b. The club membership fee for the initial year shall consist of an initial charter fee. The initial year is to be interpreted as the time until December 31 of the year the application is filed, unless the application is

filed after October 1, in which case the initial year will conclude December 31 of the following year. The initial charter fee (*and liability insurance fee*) shall be as determined by the Board of Directors.

- c. The annual club membership fee after the initial year shall consist of (*both*) a charter renewal fee (*and a liability insurance fee*). The annual club membership fee is due and payable February 1 of each year. The charter renewal fee (*and liability insurance fee*) shall be as determined by the Board of Directors.
- d. Any club that has not paid its annual club membership fee by two weeks prior to the Annual General Meeting shall pay the initial charter fee, as per Section A.1.b of this article, in addition to its annual club membership fee.
- e. Each club is entitled to full use of the Federation services under procedures as established by the Board of Directors or the committees. **Among the services provided will be liability insurance coverage of a nature and in an amount determined by the Board of Directors.**

2. Associate Club Membership

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- b. The associate club membership fee for the initial year shall consist of an initial charter fee and shall be as determined by the Board of Directors. The initial year is to be interpreted as the time until December 31 of the year the application is filed, unless the application is filed after October 1, in which case the initial year will conclude December 31 of the following year.
- c. The annual associate club membership fee after the initial year shall consist of (*both*) a charter renewal fee (*and a liability insurance fee*). The annual associate club membership fee is due and payable February 1 of each year. The charter renewal fee shall be as determined by the Board of Directors.
- d. Any associate club that has not paid its annual associate club membership fee by two weeks prior to the Annual General Meeting shall pay the initial charter fee, as per Section A.2.B of this article, in addition to its annual associate club membership fee.
- e. Each associate club is entitled to those Federation services as designated by the Board of Directors. **Among the services provided will be liability insurance coverage of a nature and in an amount determined by the Board of Directors.**