



Orientering USA
Board of Directors Meeting
Saturday, October 3, 2015
Fairfield Inn (meet hotel), East Greenbush, NY

Peter Goodwin
Lee Todd
Pete Dady
Lou Pataki
Greg Lennon
Tom Strat
Donna Fluegel
Bob Forgrave (via phone for part of meeting)
Glen Schorr
Erin Schirm (via phone for part of meeting)

Approved previous meetings minutes

Approved 2016 US Sprint/ Middle/Long Champs at BAOC March 18-20, 2016.

2015 Financial Update (See [Statement of Financial Position](#) as of Sept 30, 2015.)

Board Duties Responsibilities

- Peter would like the non-Exec committee members to volunteer to help in various areas, including the finance committee. Members need to be more active in running OUSA.
- See attached Board Responsibilities report that the OUSA BOD members have read and, with a few changes, like.

IOF Extraordinary Meeting/ WOC Changes

- The IOF (including OUSA members) voted for the WOC format changes for 2012 (forest long/middle/sprint, alternate years more urban sprint). We will look at the changes to see how this will influence changes we may need to make in the future. These changes were voted for by USA members and may make for better US participation moving forward.

A-Meet to National Meet

- Approved the change in terminology from "A-meet" to "National Meet."
- The Rules Committee has been asked to change the rules.
- "National Meet" may only be used for meets that have been sanctioned by OUSA.

Discussion on changes to course structure

- Having a pre-set calendar is good in theory but not in practice at this time.
- Ideas were discussed on how we can convince more clubs to hold National Meets and Championships. Conference calls and/or webinars with clubs. Sanctioning committee taking a more pro-active role in asking clubs to hold a Championship.
- Size of race categories: 5 or 10 year. We're leaving it at 5 year.
- Names of race categories: White, Yellow, Orange, Brown, Green, Red, Blue, etc. - This will be discussed at a later time since we don't want to rush this.

Hotel update

Glen is working on proposals from a number of hotel chains.

Annual Plan Update

Marketing under Glen and coaching education programs under Erin will be discussed later in the year.

2018 World Cup Ski O and World Masters Ski Championships – GMOC – Craftsbury, VT
IOF has accepted GMOC's bid. Ken Walker is spearheading this. Glen has looked at the budget and it's solid. First week in March is what they are looking at. World Cups have 4 events over 5 days. World Masters have 2 events over 2 days.

- The Board approved to endorse this bid.

Loans to Junior Team Members and/or any Team USA athlete

The terminology has been changed to clear up any misconceptions -- "loans" to "grants." The money must be in their budgets.

Action item: Each Team needs to submit their specific grant and loan requirements to VP Comp, Tom Strat and VP Finance, Lou Pataki. Donna will notify ESCs of this action item.

Rules Changes

Approved Trail-O rules changes.

2016 Budget Discussion

The board has asked the Finance Committee to look into the impact of changing Club fees (per start, per member), OUSA membership fees, and dates of club payments. A full board meeting will take place by phone in November when the budget is complete.

Included in the budget will be money set aside for map loans/grants to clubs. These will assist in the furthering of the sport. Ski-O is requesting money for upgrading maps for upcoming events,

and CTOC has been using map loan to produce new maps. CTOC has also submitted a grant application for equipment.

2016 Meeting dates and locations

Potential sites – based on current schedule

- Jan 16 – Georgia Navigator Cup – GA
- Mar 19 – US SML Champs – CA
- June or July – call in meeting if no meeting
- Sep 17 – US Classic Champs – NY (AGM)

5:30 pm Adjourn

Basic Responsibilities of the Board and Chief Executive

Ten Basic Responsibilities of Nonprofit Boards

1. Determine mission and purpose. It is the board's responsibility to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.
2. Select the chief executive. Boards must reach consensus on the chief executive's responsibilities and undertake a careful search to find the most qualified individual for the position.
3. Support and evaluate the chief executive. The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.
4. Ensure effective planning. Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.
5. Monitor, and strengthen programs and services. The board's responsibility is to determine which programs are consistent with the organization's mission and monitor their effectiveness.
6. Ensure adequate financial resources. One of the board's foremost responsibilities is to secure adequate resources for the organization to fulfill its mission.
7. Protect assets and provide proper financial oversight. The board must assist in developing the annual budget and ensuring that proper financial controls are in place.
8. Build a competent board. All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate their own performance.
9. Ensure legal and ethical integrity. The board is ultimately responsible for adherence to legal standards and ethical norms.
10. Enhance the organization's public standing. The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

Source: *Richard T. Ingram, Ten Basic Responsibilities of Nonprofit Boards, Second Edition (BoardSource, 2009).*

The Nonprofit Chief Executive's Ten Basic Responsibilities

1. Commit to the mission.
2. Lead the staff and manage the organization.
3. Exercise responsible financial stewardship.
4. Lead and manage fundraising.
5. Follow the highest ethical standards, ensure accountability, and comply with the law.
6. Engage the board in planning and lead implementation.
7. Develop future leadership.
8. Build external relationships and serve as an advocate.
9. Ensure the quality and effectiveness of programs.
10. Support the board.

Source: *Richard L. Moyers*, *The Nonprofit Chief Executive's Ten Basic Responsibilities* (*BoardSource*, 2006).