

In Attendance:

Greg Lennon
Ian Smith
Kris Beecroft
Barb Bryant
Peter Goodwin
Lee Todd
Clare Durand
Barb Bryant

On the Phone:

William Jameson
Pat Meehan

Absent:

Bob Forgrave
Nate Ohrwaschel

Opening of Meeting

Approval of minutes from Sept. 28 meeting

Updates on:

Insurance for 2018 – Barb Bryant and Nate Ohrwaschel

We have provided the number of starters to the insurance company. Numbers are similar to last year, and insurance provider thinks the policy will be about the same amount of money. Nate is working on a broader effort to negotiate insurance issues with safety plans.

Peter raised the question as to what happens if someone does not sign the waiver. The answer is that the insurance is still valid. Barb also revealed that Street O is covered, as long as we follow normal crossing laws.

World Masters Ski-O – Alex Jospe

There are ads in the next ONA and in European O magazines for the World's Master's and Ski-O in VT

Financial System Migration – Kris Beecroft

Kris and Pat are working with Robin to get an export from her database, understanding the proprietary nature of any macros or programming that Robin developed on her own. Per Robin's contract, she manages membership services in addition to accounting, so we need to identify who can take that over. We need to ensure we are properly registered as a non-profit in VA and MD, with this year being the last year that we will need to do that in MD.

Another action item is to establish a new address for OUSA now that we won't be using Forest Park any longer. Greg will work on establishing a virtual address with mail forwarding in Virginia to keep our various addresses in the same state.

As for the accounting part, we need to also take care of the banking situation, either changing banks or at the least, remove Robin and add Kris and Pat. Peter reminded us that we need to find a third person to approve checks according to our Bylaws. Kris will work on identifying someone and bring to the Board for approval.

We also need to ensure all filings have been done: Form 990 (it has), VA registration (it has), and MD registration (it has not).

Mapping Program – Peter Goodwin

There were mapping programs at Rochester and Quantico, with between 12 – 18 people at each workshop. He feels it is benefitting the attendees, even though the LIDAR discussion might be too far advanced for some and just right for others.

Technology Discussion – Kris Beecroft and Barb Bryant

Now that we need to find someone to take on the membership tasks, we need to see how much we can automate with NEON. We also need someone to manage our hosted server, which experiences occasional issues and for which there is no back up.

We need to update our website. It is currently on an older, non-supported version of Drupal. We need to decide which version to move to. There are many broken links on the website, and we need to work on the forms. All of this is to say that we need to invest in the maintenance of the systems that we use.

A Technology Committee is being formed (with Dave Yee, JJ Cote, Cristina Luis, and Kris Beecroft) to be working on all of these issues. A call is going out to the membership to see if anyone else wants to join. This effort will probably entail spending money to hire someone to start fixing things. We will send out an RFP.

Budget Discussion

Pat reviewed the current estimate of the 2018 funding (~\$75K). There was some discussion about the Board vote in March on keeping enough funds on hand to cover the restricted funds and app. 25% of our operating budget. We then began reviewing the list of items submitted by Board members and clubs, and the submitters gave their explanation for submitting them. We ran out of time, though, and will continue the discussion at the Nov. 16 meeting.