



OUSA Board of Directors Meeting
Nov. 29, 2018
Conference Call via uberconference

Present: William Jameson
Alex Jospe
Clare Durand
Sue Grandjean
Ian Smith
Matthew Robbins
Pat Meehan
Kris Beecroft
Lee Todd
Nathan Ohrwaschel
Ellen Stefaniak
Barb Bryant

Guests: Andrea Schneider
Sandy Fillebrown
Greg Lennon
Russ Myer

Approval of minutes from [previous meeting](#) (October 4)

Moved: William
Seconded: Ellen
Approved

Presentation to Board on OUSA online security - Ed Despard

Ed gave an overview of the type of data collected in EventReg (ER) and the implications of collecting it. We don't currently collect inappropriate data, and we don't store credit card or payment information. We also don't want to store SSNs or passport numbers, so we need to be careful about the type of information we ask for in registrations. Ed recommends that we don't ask if someone is a citizen or not. This is not just out of fear of hacking; there are several people in OUSA who have access to the database.

Ian Smith asked if there was an alternate way to collect this information, and right now, it's up to the clubs to find a method to collect that info, when necessary. QOC has come up with a credible system unique to them. Also, for payments, use a third party system to handle the credit card information so we don't store it.

Items for Board approval

Bid for 2019 OUSA Jr. Nationals Quantico Orienteering Club on April 13-14, 2019

Presenter: Alex Jospe

Motion: Matthew Robbins

Seconded: Ian Smith

Alex had previously sent the information from Jon Torrance, QOC, explaining how they collected the sensitive information at their last event and how they will do it again, per rules from Quantico Marine Base, site of the proposed event. Matthew Robbins was satisfied with it, and Ellen Stefaniak thought it was more rigorous than she had anticipated. Barb was satisfied with how QOC is handling the data, but will vote against the bid because undocumented athletes and coaches will not be allowed to attend.

Ian asked if there were any other bids for the 2019 Jr. Nationals, but there were not. Ellen asked if we have any other options, but there aren't. We are too far along to change things now. Alex suggests that in the future, we should think more about agreeing to locations where this is a requirement. Clare suggested that, in the future, we can work with sanctioning on this. It is not currently their job to decide if it's a championship or not; that is up to the Board. We can get the issues ironed out beforehand.

- For: 10 Against: 1
- **APPROVED**

Bid for 2018 OUSA Masters Nationals Orienteering Cincinnati, March 22-24, 2019

Presented by Alex Jospe

Motion: Alex Jospe

Seconded: Ian Smith

Alex outlined the pros and cons of awarding this event.

- Pros: (1) OCIN is willing to host the event and the champs will bring more attendance; (2) it will be nice to have all championship events for 2018, even if one is in 2019; (3) it makes the event more attractive
- Cons: (1) we are behind in advertising and might hurt the bump in attendance; (2) it's confusing...Masters Nationals at the Flying Pig; (3) this event conflicts with the Ski-O World Champs and World Masters Champs

Pat Meehan said that OCIN will ensure that the branding is not confusing and everyone will understand what the event is. OCIN can handle both events – the Flying Pig and the Masters Nationals; keeping them separate. Clare expressed a concern that if someone has changed age categories from 2018 to 2019, it might be confusing. Ed said that ER can be configured to correctly assign people to their 2018 classes even if it's 2019.

Clare then pointed out that OCIN is also bidding for the 2020 Jr. Nationals and doesn't want the fact that they'll be getting the 2018 Masters to impact their chance at being awarded the 2020 Jr. Nationals. Alex said that there will be another bid for the 2020 Jr. Nationals, but it won't be coming until January.

Susan Grandjean felt that it seemed weird to hold the 2018 Masters in 2019, and that OCIN will have to get people past the fact that it might appear embarrassing and silly to be doing this. Ian wondered if OCIN really wanted to host this event or was the Board forcing it on them. Matthew assured the Board that yes, OCIN really does want to host it in order to help attendance at the Flyin Pig.

- For: 10 Abstain: 1
- **APPROVED**

Abuse Policy - Barb Bryant

Motion: Barb Bryant

Seconded: Matthew Robbins

Barb reviewed the presentation she had sent earlier. There ensued some clarifications.

Matthew asked how we define "authorized" to ensure we have the right people. It doesn't mean there is a signed paper saying you are authorized. It applies to people who interact with youth at orienteering events.

Clare wondered about the definition of "interact?" While acknowledging that it ranges from someone having a conversation with a child to someone working extensively with a child on training them on skills Barb said that you have to use common sense around those who work with kids and are responsible to report abuse. Alex asked if mandatory reporting meant that all volunteers who work at the start, for example, will have to take training? Barb said no, not if it's casual contact. This should be covered by waivers if we put in a line about reporting abuse. Alex indicated that we don't really use waivers for volunteers, and Susan concurred. She also wondered if you add in reporting abuse, to volunteer duties, will it scare volunteers away? Maybe it should just be in the meet director handbook.

Barb hopes that local clubs would welcome this as another tool to use if needed, but Ellen thought that we should clarify that this is for National events and maybe

not hold local events to the same standards. Either way, Barb said that we want to get the word out in a gentle but insistent way. Susan wondered if this recommended for Scout and Youth coordinators in the clubs, and the answer to that was yes.

Sandy Fillebrown said that she is getting ready to send out recharter forms, and in there we had said we wanted to ask for club liaisons for Safe Sport. Was that still true or can we do this separately? Barb said that could be handled separately because we don't want to make it a barrier. Maybe next year we can make it a recharter requirement.

Ellen asked how often people have to be retrained, and Barb said every 5 years, but that might be changing next year to every year.

- For: 11
- **APPROVED**

Nationals Bid Policy - Alex Jospe

Alex began to present this for a vote, but then wondered if it really needed a vote or could she just put a policy in place? She reviewed the draft version of the Championship Bid Packet anyway, and said that the objective is to get consistency and provide more information on how to put on a Championship events. The policy currently contains her wish list of what OUSA could provide for clubs (which needs to be worked on) and what's expected of clubs. It's more of a helpful handbook than a policy. Alex will send to the Board for review.

Rules Proposals for 2019

1. TempO Rankings Proposal

Replace F.2.3 with F.2.3 Ranking points for each TempO race shall be computed using the following formula:

Ranking points = (AWS/competitor's score) x100

Add a new section after F.2.5 to define AWS

The AWS at Orienteering USA sanctioned TempO events shall be the average of the highest three scores earned at each race by competitors who are eligible to represent the U.S. in international competition. The AWS at WTOC shall be the average of the highest three scores earned by any official WTOC entrant.

Make any additional changes from "Trail Orienteering" to "PreO" and/or "TempO" as necessary to insure ranking rules are clear.

2. Trail-O Team Selections Rule Change Proposal:

Change G.4.4 as follows:

The U.S. Trail Orienteering National Team shall be composed of a maximum of 10 applicants from each class who meet the following conditions:

Change G.4.5 as follows:

The top five highest ranked applicants of each class from each of the PreO and TempO ranking lists shall be automatically selected to the team. Any remaining spots will be filled by the ESC using a combination of the PreO and TempO ranking lists. In the event that fewer than 10 applicants for the team in a class have a valid ranking, the ESC may, at their discretion, name non-ranked applicants to the team.

3. WTOC Selections Rule Change Proposal

Change to implement selections to work as follows:

Select three PreO Open and Paralympic from the PreO ranking list by going down the list in ranking order (what we do now). These are guaranteed PreO spots at WTOC.

Top two on TempO ranking list and top Para qualified on TempO ranking list are guaranteed TempO spots at WTOC should they accept them.

Any remaining TempO spots shall be filled by taking those selected for PreO spots in order of their TempO ranking. A minimum of one TempO spot will be reserved for a Para qualified team member.

The exact makeup of the relay teams and running order is to be determined by the top team official on site in consultation with the team members based on their relative strengths.

Motion to accept Trail-O rules changes: Ellen Stefaniak

Seconded: Ian Smith

Clare indicated that there were 15 people involved in crafting these changes.

APPROVED

4. Proposal is to remove the IS and IC from the category names and to just use the terms Primary/Intermediate/Junior Varsity/Varsity/Collegiate Junior Varsity/Collegiate Varsity

Motion: Alex Jospe

Seconded: Barb Bryant

Matthew asked if ER would need to be changed, and Ed indicated that he is ready to update them. Clare said that this goes beyond ER; it will remove IS/IC

everywhere, not just in the category names in ER.

APPROVED

5. Make changes for other disciplines - Rogaine/Ski-O/Trail-O to match naming conventions changed in Foot-O

- Rename Championship events in all disciplines to “Nationals”
- Refer to Nationals as National Championship Events
- Refer to Orienteering USA sanctioned National Events as National Ranking Events

Motion: Alex Jospe

Seconded: Nate Ohrwaschel

Ellen asked if we had heard from anyone in the Ski-O or Rogaine disciplines. Ed said that the Ski-O ESC agrees, but there has been no word from the Rogaine committee. So, a friendly amendment was made so that this vote applies only to Ski-O and Trail-O until we hear from the Rogaine committee.

APPROVED

5. Proposal to give full-time students discounted sanctioning fees (pending input from ER). Students would be charged the same fees as Juniors regardless of age.

REMOVED FROM LIST

Needs more work

6. To be discussed and possibly voted on: Map Printing at larger scales

Current rules require 1:15,000 for M/F-21+ for Long/Classic and 1:10,000 for other classes and for Middle. Sanctioning gets a lot of waiver requests to print at larger scales.

Should we just change the rules to allow this flexibility or should we continue to have sanctioning handle it as a waiver? For reference, IOF allows 1:7,500 for WMOC.

Motion: Kris Beecroft

Seconded: Ian Smith

APPROVED

7. Clarifications to Free NRE policies

- Can two clubs each host a free NRE to make a weekend event (this is not currently allowed) - No
- Can two clubs each host a free NRE on consecutive weekends as part of a larger weeklong event (this has happened at least once) - This is not so clear cut. How far apart do events need to be to not be part of the same event? What if it's two very small clubs and we need to help them? Alex

said that we need to use common sense; bring these requests to VP of Comp and President

- What if an event includes an NRE of another discipline (e.g. trail-O) can it still have a single-day foot race that is a free NRE (this has been approved for SDO in January) – Ellen thought that this makes sense in order to try to draw people in to events they may not normally attend. Ian agreed.

Discussion of budget for 2019 - Pat

Pat showed a monthly statement from last year and explained the definition of restricted and unrestricted funds. Then he walked through the budget we developed last year. Then he walked through one of the first reports from our accounting firm, Jitasa.

Clare indicated that clubs are upset with the fact that dues are a combo of start fees and member numbers; start fees are understandable, but not member fees on top of that; it seems like it's double-dipping. If we took out member fees, it would cost us ~\$18K. Can we afford that? Pat says no. Barb concurs and reminds everyone that OUSA lost a lot of money over the past years, so we need to build up our cushion again. Kris added that a lot of our money is in donations and not guaranteed.

To cover insurance, websites, etc., we need a certain amount of money to cover that. Alex suggested that, in hopes of advancing the sport, we need to be raising our event prices to keep up with the rising cost of participating in athletics, instead of relying on member fees. Clare said that we need to be able to explain why we are charging the fees this way; it's just an artifact of when we changed to start fees and still kept the member fee. Kris asked if we could increase the start fees in order to eliminate member fees. Ian asked if we knew the fees each club was paying. Some have more starts with JROTC events and others have more members. Should we look at the bigger clubs vs. the smaller clubs and see if we can help the smaller clubs?

As far as the 2019 budget is concerned, Kris wondered if we need to have a budget before the end of the year? That's what she was told when she was president. Pat said that he will keep working on the budget with Jitasa and that Board members need to think about how they want to divide up the money. Pat will send out 2018 budget and Clare will send out notes on ideas of where we can spend the money.

Presentation to Board on Trail Orienteering development - Russ Myer (CRNA)

Russ reported that there has been a resurgence and establishment of a core group on the East coast that has put on many quality events this past year. We also fielded a full Trail-O team to the past two World Champs, so he put together a white paper to strengthen relationship with OUSA. Also to bring about greater

awareness and participation in Trail-O and Foot-O and bring in more vets into orienteering.

Ellen was very interested in trail-O but she was not clear on how Russ was envisioning establishing the different regional centers. Russ said they've partnered with CNYO, EMPO and QOC to put on events this year to add recognition and support, which is helping to grow and establish interest in Trail-O in the Northeast. Russ feels that we can start with "clusters" in this region in 2019 and would like to look at the west as the next place to jumpstart trail-O.

Clare explained that 10-15 years ago, it was common to host a trail-O event on the Saturday afternoon of an O-weekend. Now it's difficult because of SML format taking up the weekend. Russ would like to have joint training camps with foot-O and trail-O orienteers. In other countries (Norway, Sweden, Denmark, etc.), foot-O orienteers regularly attend training camps with trail-O orienteers. Ellen was wondering if Alex could include in the bid packet a suggestion that clubs try to incorporate a trail-O into their foot-O events? Yes!

Update on Conversion to G-Suite Presented by Kris Beecroft

Kris told the Board that all members now have an orienteeringusa.org email address, and that they should go into our GSuite domain to look around. There are several apps there – video conferencing, a calendar, etc. – that we could use. We are getting GSuite for free since we are a non-profit. Kris will send out future emails with suggestions on how to use the different apps.

Update on Insurance for 2019 Presented by Nate Ohrwaschel

Loomis, our insurance carrier, sent our policy for 2019, and it went up about \$600. We are still waiting for the Director and Officer quote.

Motion to approve: Pat Meehan

Seconded: Susan Grandjean

Ellen asked if we have had any claims and have we shopped this around? Pat said that we were spending \$32K about 4 years ago and now it's ~\$25K. And because Loomis is a broker, they shop around for us for the lowest cost.

APPROVED

Set and discuss future meeting dates

- We will schedule a Board 101 meeting for new Board members on 12/13.
- And schedule the next Board meeting for 12/20.
- Pat will email October statement to Board members.
- Dec. 6: Exec Comm meeting
- Dec. 13: Board 101
- Dec. 20: Board Meeting
- Clare will set up a Doodle poll for in-person meetings for 2019.

Motion to adjourn: Ian Smith
Seconded: Matthew Robbins